



JUNE 6, 2011  
5:30 PM

Opening of Meeting

Nondenominational Invocation

Roll Call

Approval/Amendments to Agenda

1. Memo - Budget Transfer IT Network Upgrade \$7,500
2. Review - Contingency Position Increase In All Funds Based On Council Budget Workshops
3. Budget Workshop – Outside Agencies/Water/Sewer/Stormwater/Solid Waste/Cemetery Funds
4. Adjourn – Until Monday, June 13, 2011 at 5:30pm in the Council Chambers at the Municipal Building.



City of Washington  
**MEMORANDUM**

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**To:** Mayor Jennings & Members of the City Council  
**From:** Matt Rauschenbach, C.F.O.  
**Date:** June 6, 2011  
**Subject:** IT Network Transfer

The Budget Officer transferred \$7,500 of funding between divisions of the General Fund to complete the IT network upgrade project of the City's system.

NC GS 159-15 states that this shall be reported to the Council at its next regular meeting and be entered in the minutes. Transfer request is attached.

# Request for Transfer of Funds

Date: 5/26/2011

TO: City Manager or Finance Director  
FROM: Matt Rauschenbach  
SUBJECT: REQUEST FOR TRANSFER OF FUNDS

I hereby request the transfer of funds as set forth below from one account to another, all within the same appropriation fund account, as permitted and authorized by the General Statutes of North Carolina.

	Department	Account Number	Object Classification	Amount
FROM:	10-10	4310	7402	7,500
TO:	10-00	4132	7402	7,500

For the purpose of: Transfer funds to complete IT network project.

  
\_\_\_\_\_  
Supervisor

  
\_\_\_\_\_  
Department Head

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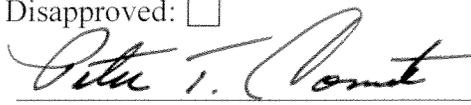
## ACTION OF CITY MANAGER OR FINANCE DIRECTOR

Approved:

Disapproved:

\* Request for Transfer of Funds from Department to Department require City Manager's approval.

\*\* Request for Intradepartmental Transfer of Funds require Finance Director approval.

  
\_\_\_\_\_  
City Manager or Finance Director

5/26/11  
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# Memorandum

To: Mayor and City Council

From: Pete Connet and Matt Rauschenbach

Subject: **FY 11-12 Budget Adjustments Through 5/23/11 meetings**

Date: June 1, 2011

Attached please find a spreadsheet which shows the proposed increases and decreases in the respective Funds from the initial recommended budget. The easiest method of showing the impact of the changes you have discussed to date is to show the resulting increase or decrease in the contingency line. There is a description of all the changes discussed so far and any new information that staff has obtained since the budget was first presented.

After the final budget work session on June 6<sup>th</sup>, staff will go back and change the individual departments and their line items that will reflect the changes shown on the "Contingency Position" sheet which is attached, and any final changes made at the June 6<sup>th</sup> meeting.

	<u>General Fund</u>	<u>Electric Fund</u>	<u>Water Fund</u>	<u>Sewer Fund</u>	<u>Storm Water</u>	<u>Solid Waste</u>	<u>Total</u>
Beginning Contingency Balances	\$ 25,540	\$ -	\$ 17,530	\$ 24,051	\$ 2,006	\$ 36,327	\$ 105,454
Sectionalization Plan (deferred)		70,000					70,000
401K correction		2,700					2,700
Professional Services correction		(10,000)					(10,000)
Utility Services correction		(25,200)					(25,200)
Debt Service Savings (Terra Ceia deferred)		21,635					21,635
WHDA Funding	(66,000)	66,000					-
Heat Pump Rebates WHA		(20,500)					(20,500)
Participant Fees eliminated	(40,000)						(40,000)
WHDA Hotel Feasibility Study		(17,000)					(17,000)
Turnage Utilities		(27,000)	(1,500)	(1,500)			(30,000)
EDC Funding moved to Enterprise Funds	91,780	(30,593)	(30,593)	(30,593)			-
Grasshopper mower (Parks/Grounds Main)	3,000						3,000
EMS Medicaid Reimbursement - Revised	12,000						12,000
Worker's Comp Reinsurance cost increase	(7,869)	(2,164)	(393)	(984)		(590)	(12,000)
WHDA Funding back to Electric	66,000	(66,000)					-
Debt Service Savings (borrow in April)	13,020	36,146					49,166
Sewer - Transfer from CRF to pay for 13th & Bridge				40,000			40,000
Water - Transfer from CRF to pay for SCADA poles			30,000				30,000
Electric - Increase Late Penalty Revenue		15,000					15,000
Property, Casualty, Liability Insurance decrease	15,475	14,916	3,966	4,569	66	1,083	40,075
Total Proposed Contingency	\$ 112,946	\$ 27,940	\$ 19,009	\$ 35,543	\$ 2,072	\$ 36,820	\$ 234,330