



COMMITTEE OF THE WHOLE
MAY 23, 2011
5:30 PM

Opening of Meeting

Nondenominational Invocation

Roll Call

Approval/Amendments to Agenda

1. Memo – Bill Forman, Washington Marina Phase 3 (**page 2**)
2. Adopt – Resolution Supporting Nomination of North Market Street Historic District to National Register (**page 4**)
3. Award – Contract for Labor and Equipment for Lighting Retrofit (**page 7**)
4. Adopt - Fair Housing Plan and Anti-displacement Plan for the Community Development Block Grant, Housing Development 09-C-2050 (**page 11**)
5. Authorize –City Manager to sign contract with Harry Lee’s Landscaping for installation of stamped concrete crosswalks at the intersection of Stewart Parkway and Respass Street (**page 17**)
6. **6:00pm – Public Hearing – Budget**
7. Budget Workshop – Cultural and Leisure
8. Budget Workshop – Water/Sewer/Stormwater/Solid Waste/Cemetery Funds
9. Adjourn – Until Monday, June 13, 2011 at 5:30pm in the Council Chambers at the Municipal Building.



Memorandum

To: Archie Jennings – Mayor
Bobby Roberson – Mayor Pro Tem
Doug Mercer, Councilman
Gill Davis – Councilman
William Pitt – Councilman
Edward Moultrie – Councilman
Pete Connet – Interim City Manager
Philip Mobley – Director, Parks and Recreation Department

From: James W. (Bill) Forman, Jr., P.E. – Bay Design Group, P.C.

Subject: City of Washington Marina – Phase 3
Memorandum to Washington City Council

Date: May 9, 2011

This memorandum is to reiterate and expand on information presented to the City Council at the May 2, 2011 meeting by Bill Forman related to the subject project. A summary of project events is as follows:

Contract was awarded to T. D. Eure Construction Company of Morehead City. The general scope of the work as defined by the Contract Documents is as follows:

Base Bid:

- Heavy timber construction of 14 new fixed dock boat slips complete with water and marine power utilities.
- Construction of approximately 2,900 square feet of marine pile supported timber docks and decking.
- Installation of potable water and electrical utilities to serve the new fixed docks including relocation of an existing sewer pumpout device on Dock A.

Add Alternate 1 – Remove and dispose of approximately 2450 square feet of treated timber decking on Docks A and B and replace with 2 x 8 treated timber decking.

Add Alternate 2 – Remove existing utility pedestals on Docks A and B and resurface fiberglass gel coat with marine paint products.

The Bid prices and the subsequent Contract Price is as follows:

Base Bid:	\$329,900
Add Alternate 1:	\$22,000
<u>Add Alternate 2:</u>	<u>\$2,500</u>
Total Contract Price	\$354,400

The project has taken over three years to permit even though it was a simple expansion of an existing marina. We have had disputes over location of channel limits and negotiations with the Corps of Engineers Navigation Branch on how close to the channel limits structures can be built. The project was finally started in March but still under an environmental moratorium that prohibited driving of piles in the Pamlico River between April 1 and September 30 of each year. We were able to negotiate relief from the moratorium with N. C. Wildlife Resources Commission to delay the start of the moratorium until April 16, 2011. We also started the project without resolution of a permit condition introduced by the Corps of Engineers that prohibited mooring of boats to the outboard ends of the expanded docks A and B because they and the Coast Guard were of the opinion that those boats would add to an existing boating safety problem in Washington Harbor. We performed a boat traffic study based on similar studies done for large California marinas and found no basis for a boating safety or congestion problem. That study was presented to the Corps of Engineers and they rescinded the permit condition.

Pile driving was started on or about March 30, 2011 with the Contractor providing assurance that all 84 timber piles in the two dock structures could be driven by April 15, 2011. We tried very hard to get the project started in March so that we could meet the objectives of the Parks and Recreation Department to have the completed docks available for use in the summer of 2011.

Within two days of starting to drive piles, the Contractor reported that he could not drive the timber piles more than 5 to 6 feet into the bottom. The project was stopped in order to investigate the pile driving conditions. Keep in mind that since 1999, over 220 timber piles have been driven along the Stewart Parkway waterfront for construction of docks A through F, side-to docks G-L, and for three 6-pile fendering dolphins at dock L. There were no complaints, delays, claims of differing pile driving conditions, or requests for additional compensation by the contractors that drove those piles. There was no reason to believe that the pile driving conditions in the phase 3 project would be any different.

Geotechnologies, Inc. of Raleigh, has been engaged to perform borings offshore of docks A and B to determine the subsurface conditions and recommend pile driving equipment appropriate for the conditions. The field investigation portion of that work was completed on Tuesday, May 10, 2011. Once we have the geotechnical report, we will work with the geotechnical engineer, Ed Hearn, to formulate a plan to proceed with pile driving on October 1, 2011, the end of the pile driving moratorium period. The Contractor has assured us that he can complete the project by the January 1, 2012 construction deadline in the grant if he can start driving piles on October 1.

We have prepared some worst case estimates of what the additional costs associated with the pile driving conditions might be. Those numbers are based on giving the Contractor what he believes he is entitled to and his additional cost for pre-drilling the piles. I did not present those estimates to the Council because we have not formulated a strategy for addressing the differing conditions, if they indeed exist and we did want the Council to react to those numbers when they did not represent the final recommendations. The strategy will be to evaluate the equipment brought to the job by the Contractor and adequacy of that equipment to perform the work as described in the Contract Documents. The overall objective is to work hard to keep the project within the limits of the total contract price. That may require some modifications to the scope of the project together with negotiations with the contractor to complete the work as defined by the contract.



City of Washington

REQUEST FOR CITY COUNCIL ACTION

To: Mayor Jennings & Members of the City Council
From: John Rodman, Planning & Development
Date: April 19, 2011
Subject: Resolution: Adopt a resolution supporting the nomination of the North Market Street Historic District to the National Register (NR).

Applicant Presentation: N/A
Staff Presentation: John Rodman, Planning and Development

RECOMMENDATION:

I move that the City Council adopt the resolution supporting and recommending that the nomination of the North Market Street Historic District to the National Register of Historic Places be approved.

BACKGROUND AND FINDINGS:

The National Register is the nation's official list of historic buildings, districts, archeological sites, and other resources worthy of preservation. Listing a property in the National Register places no obligation or restriction on a private owner using private resources to maintain or alter their property. Owners of private property nominated to the NR have an opportunity to concur or object to the listing. A public hearing on the nomination was held on May 3, 2011 at 7:00 pm in conjunction with Historic Preservation Commission meeting. The HPC recommended approval of the application

PREVIOUS LEGISLATIVE ACTION

Approved the funding for a study in March 2009
Project completed March 2011

FISCAL IMPACT

Currently Budgeted (Account _____) _____ requires additional appropriation
 No Fiscal Impact

SUPPORTING DOCUMENTS

- Resolutions
- Application
- Map

City Attorney Review: _____ Date By: _____ (if applicable)
Finance Dept Review: _____ Date By: _____ (if applicable)
City Manager Review: JRC Concur May 23, 2011 Recommend Denial _____ No Recommendation
5/18/11 Page 1 of 18 Date

**RESOLUTION
NORTH MARKET STREET HISTORIC DISTRICT**

WHEREAS, the City of Washington has created one National Register Historic District to preserve the character of existing neighborhoods, designate properties as historic landmarks, and safeguard the heritage of the City, and;

WHEREAS, the City of Washington wishes to promote the use and conservation of the National Register District for the education, pleasure, and enrichment of the residents of the City, and;

WHEREAS, the above referenced National Register Historic District Nomination has been scheduled for presentation to State of North Carolina National Register Advisory Committee, and;

WHEREAS, the City recognizes that the listing of a property in the National Register places no obligation or restriction on a private owner using private resources to maintain or alter the property, and;

WHEREAS, both the City Council and the Washington Historic Preservation Commission support the application for nomination, and;

NOW THEREFORE BE IT RESOLVED that the Washington City Council recommends the application for the nomination of the North Market Street Historic District to the National Register be approved.

ADOPTED this the 23rd day of May , 2011 by the City Council of the City of Washington.

N. Archie Jennings, Mayor

ATTEST:

Cynthia S. Bennett, City Clerk

THE CHIEF ELECTED OFFICIAL OR THE LOCAL GOVERNING BOARD SHOULD COMPLETE ONE OF THE FOLLOWING COMMENT PARAGRAPHS:

We, the Washington City Council have reviewed the nomination for the **North Market Street Historic District** and agree that the property **meets** the criteria for listing in the National Register of Historic Places as stated in Section 8 of the report. We therefore, **recommend** that the property be submitted for listing in the Register.

Chief Elected Official

Date

We, the Washington City Council have reviewed the nomination for the **North Market Street Historic District** and agree that the property **does not meet** the criteria for listing in the National Register of Historic Places as stated in Section 8 of the report. We therefore, **do not recommend** that the property be submitted for listing in the Register. The reasons for our findings concerning this nomination are stated below.

Findings:

Chief Elected Official

Date



City of Washington
REQUEST FOR CITY COUNCIL ACTION

To: Mayor Jennings & Members of the City Council
From: Allen Lewis, Public Works Director
Date: 23 May 2011
Subject: Award Contract for Labor and Equipment
Applicant Presentation: None
Staff Presentation: Allen Lewis, Public Works Director

RECOMMENDATION:

(Bid Tabulation and recommendation will be distributed at the City Council Meeting)

BACKGROUND AND FINDINGS:

This request is to award a contract for the labor, material and equipment to install energy efficiency upgrades in six (6) municipally owned buildings.

The City of Washington received an American Recovery and Reinvestment Act (ARRA) grant from the North Carolina Department of Commerce (NCDOC), Energy Division to relamp and reballast lighting fixtures. Due to current time constraints associated with spending ARRA funds the NCDOC requested that the City of Washington award the contract and expend the funds as soon as possible to avoid “pull back”, a loss of funding. A letter from Jennifer Bumgarner, Assistance Secretary for Energy and staff response is enclosed.

The bid opening is scheduled for Thursday, 19 May 2011 at 2:00 p.m. A bid tabulation and recommendation will be prepared and distributed at the City Council meeting for their consideration.

PREVIOUS LEGISLATIVE ACTION

None.

FISCAL IMPACT

Currently Budgeted Requires additional appropriation No Fiscal Impact

SUPPORTING DOCUMENTS

Letter from Jennifer Bumgarner. Staff response.
Bid tabulation will be distributed at the City Council meeting.

PLACE HOLDER FOR BID TABULATION



RECEIVED

North Carolina Department of Commerce Energy Division

Beverly Eaves Perdue, Governor
Jennifer Bumgarner, Assistant Secretary for Energy

J. Keith Crisco, Secretary
Ward Lenz, State Energy Office Director

March 2, 2011

Mr. James C. Smith
City of Washington
102 East Second Street
Washington, NC 27889-4921

Dear Mr. Smith:

I am writing regarding your award of U.S. Department of Energy (DOE) funds from the North Carolina State Energy Office (SEO). Your Award is made with funds appropriated by the American Recovery and Reinvestment Act of 2009, Pub. L. 111-5, (the "Recovery Act"). The primary objectives of the Recovery Act are to stimulate the economy and to create and retain jobs. To meet these important objectives, we require that all grantees expend these funds and complete their approved projects as quickly as possible. You are receiving this letter because our records indicate that your organization has not made adequate progress in spending to date.

In order to maintain this grant to your organization, we must have immediate and detailed information regarding your plan to spend these funds. Please provide the following to Jack Hyman, your Program Manager, within ten business days of the date of this letter:

- 1.) The steps you have taken to implement your project;
- 2.) Any challenges you are experiencing that prevent you from spending funds;
- 3.) Proposed steps to make substantial progress toward expending your awarded funds by April 15, 2011 (i.e., enter contracts for goods or services to implement your project)
- 4.) A detailed plan to expend all funds and submit your final report no later than December 30, 2011, including a monthly projection of expected expenditures; and
- 5.) Confirmation that all required monthly and quarterly reports for this grant are current, and if applicable, submission of overdue monthly or quarterly reports.

Efforts are underway in the U.S. Congress to pull back Recovery Act funds to help reduce the federal budget deficit. Any unspent funds, including those obligated to your project, are now at risk. Moreover, the SEO has a number of worthy and eligible projects on waiting lists for funding. Therefore, if you fail to respond to this letter as requested or to show substantial

Mailing Address:
1340 Mail Service Center
Raleigh, NC 27699-1340

Telephone (919) 733-2230
Fax (919) 735-2943
www.energy.nc.gov

Location:
1870A Filbert Place
Raleigh, North Carolina 27604

An Equal Opportunity/Affirmative Action Employer



Printed on Recycled Paper
May 23, 2011
Page 9 of 18



March 10, 2011

Jack Hyman
State Energy Office
1340 Mail Service Center
Raleigh, NC 27699-1340

RE: ARRA Grant Expenditures

Mr Hyman:

The City of Washington was awarded funds from the Department of Energy through the North Carolina State Energy Office (SEO) for the Energy Efficiency in Government Buildings program. These funds were appropriated by American Recovery and Reinvestment Act of 2009. Being selected is an honor and one we do not take lightly. This letter serves as a response to the communication the city received from Jennifer Bumgarner, Assistant Secretary of the SEO on March 4, 2011.

The first quarter of 2011, many project activities took place. These include:

1. Local governing board formally accepting the award
2. Filing system adopted/implemented
3. Request for Proposals developed for the lighting retrofit project element with input from city attorney and SEO approved technical assistance provider
4. Initial monitoring of energy use completed and verified by third party contractor
5. Request for Proposals advertised for in three publications (HUB, local newspaper, and Interactive purchasing system)
6. Pre-bid meeting held

The second quarter of 2011 will be just as exciting. We anticipate the following accomplishments:

1. Bid for lighting retrofit project element accepted, and construct begins (first drawdown)
2. Request for proposals HVAC project element developed and advertised
3. Request for proposals HVAC project element, pre-bid meeting hosted
4. Bids received and contract awarded for HVAC project element
5. Construction begins for HVAC project element (second drawdown)

To demonstrate these tasks, I've included a project timeline. If you have any questions, please feel free to contact me. We look forward to implementing this project in a timely manner.

Thanks,

Bianca T. Gentile
Community Development Planner
252.402.6888

Enclosure: Project timeline
CC: Carl Classen, John Rodman



City of Washington

REQUEST FOR CITY COUNCIL ACTION

To: Mayor Archie Jennings & Members of the City Council
From: John Rodman, AICP Planning and Community Development Director
Date: 23 May, 2011
Subject: Adopt the Fair Housing Plan and Anti-displacement Plan for the CDBG, Housing Development 09-C-2050

Applicant Presentation:
Staff Presentation: N/A

RECOMMENDATION:

I move that council adopt the Fair Housing Plan and Anti-displacement Plan for the Community Development Block Grant, Housing Development 09-C-2050.

BACKGROUND AND FINDINGS:

The Fair Housing Plan looks to ensure that programs and activities undertaken by the city relating to housing and urban development be administered in a manner to affirmatively further fair housing as required by Title VIII of the Civil Rights Act of 1968, as amended; 24 CFR 107, Nondiscrimination and Equal Opportunity in Housing under Executive Order 11063; and the North Carolina State Fair Housing Act, NCGS, Chapter 41A.

The Anti-displacement Plan certifies that the city shall adhere to the certain guidelines and procedures to minimize the adverse impacts from residential displacement required as a result of programmed activities in its FY2009 CDBG Housing Development Project. Please note, no persons will be displaced as a result of the grant activities. However, the policy is required CDBG policy.

PREVIOUS LEGISLATIVE ACTION

FISCAL IMPACT

Currently Budgeted Requires additional appropriation No Fiscal Impact

SUPPORTING DOCUMENTS

Fair Housing Plan and Anti-displacement Plan

City Attorney Review: _____ Date By: _____ (if applicable)
Finance Dept Review: _____ Date By: _____ (if applicable)
City Manager Review: *AR* Concur _____ Recommend Denial _____ No Recommendation *5/18/11* Date

**CITY OF WASHINGTON
FY2009 COMMUNITY DEVELOPMENT BLOCK GRANT
HOUSING DEVELOPMENT PROGRAM
FAIR HOUSING POLICY**

WHEREAS, the City of Washington desires that the citizens of the city be afforded the opportunity to attain the national objective of a decent, safe and sound living environment; and

WHEREAS, the City of Washington deploras discrimination in the provision of housing on the basis of race, religion, color, creed, sex, national origin, young children in a family, or handicapping conditions; and

WHEREAS, the City of Washington desires that every citizen be afforded the opportunity to select a home of his or her choice; and

WHEREAS, the City of Washington wishes to ensure that programs and activities undertaken by the city relating to housing and urban development be administered in a manner to affirmatively further fair housing as required by Title VIII of the Civil Rights Act of 1968, as amended; 24 CFR 107, Nondiscrimination and Equal Opportunity in Housing under Executive Order 11063; and the North Carolina State Fair Housing Act, NCGS, Chapter 41A;

NOW, THEREFORE, to accomplish the above, the City of Washington does adopt the following procedures for receiving and resolving housing discrimination complaints:

1. Any person or persons wishing to file a complaint of housing discrimination in the City of Washington may do so by informing the City of Washington Planning Department at (252) 975-9317, or NC Human Relations Commission (919) 807-4420, Toll-Free (866) 324-7474, TDD# (919) 807-4420 (or Relay North Carolina TTY# 1-800-735-2962) of the facts and circumstances of the alleged discriminatory act or practice;
2. Upon receiving a housing discrimination complaint, the City of Washington Planning Department shall acknowledge the complaint with ten (10) days in writing and inform the North Carolina Human Relations Commission about the complaint. The city shall then assist the Commission and the complainant in filing an official written housing discrimination complaint with the Commission, pursuant to the State Fair Housing Act and Title VIII.
3. The City of Washington shall offer assistance to the Commission in the investigation and reconciliation of all housing discrimination complaints which are based upon events occurring in the city.
4. The City of Washington shall publicize within the city that the City of Washington Planning Department is the local office to contact with housing discrimination complaints.

Adopted this 23rd day of May, 2011.

ATTEST:

Cynthia S. Bennett
City Clerk

May 23, 2011
Page 12 of 18

N. Archie Jennings, III
Mayor

**CITY OF WASHINGTON
FY2009 COMMUNITY DEVELOPMENT BLOCK GRANT
HOUSING DEVELOPMENT PROGRAM
FAIR HOUSING POLICY**

WHEREAS, the City of Washington desires that the citizens of the city be afforded the opportunity to attain the national objective of a decent, safe and sound living environment; and

WHEREAS, the City of Washington deplors discrimination in the provision of housing on the basis of race, religion, color, creed, sex, national origin, young children in a family, or handicapping conditions; and

WHEREAS, the City of Washington desires that every citizen be afforded the opportunity to select a home of his or her choice; and

WHEREAS, the City of Washington wishes to ensure that programs and activities undertaken by the city relating to housing and urban development be administered in a manner to affirmatively further fair housing as required by Title VIII of the Civil Rights Act of 1968, as amended; 24 CFR 107, Nondiscrimination and Equal Opportunity in Housing under Executive Order 11063; and the North Carolina State Fair Housing Act, NCGS, Chapter 41A;

NOW, THEREFORE, to accomplish the above, the City of Washington does adopt the following procedures for receiving and resolving housing discrimination complaints:

1. Any person or persons wishing to file a complaint of housing discrimination in the City of Washington may do so by informing the City of Washington Planning Department at (252) 975-9317, or NC Human Relations Commission (919) 807-4420, Toll-Free (866) 324-7474, TDD# (919) 807-4420 (or Relay North Carolina TTY# 1-800-735-2962) of the facts and circumstances of the alleged discriminatory act or practice;
2. Upon receiving a housing discrimination complaint, the City of Washington Planning Department shall acknowledge the complaint with ten (10) days in writing and inform the North Carolina Human Relations Commission about the complaint. The city shall then assist the Commission and the complainant in filing an official written housing discrimination complaint with the Commission, pursuant to the State Fair Housing Act and Title VIII.
3. The City of Washington shall offer assistance to the Commission in the investigation and reconciliation of all housing discrimination complaints which are based upon events occurring in the city.
4. The City of Washington shall publicize within the city that the City of Washington Planning Department is the local office to contact with housing discrimination complaints.

Adopted this 23rd day of May, 2011.

ATTEST:

Cynthia S. Bennett
City Clerk

N. Archie Jennings, III
Mayor

CITY OF WASHINGTON
FY2009 COMMUNITY DEVELOPMENT BLOCK GRANT
HOUSING DEVELOPMENT PROGRAM

RESIDENTIAL ANTIDISPLACEMENT AND RELOCATION ASSISTANCE PLAN

In accordance with requirements of the Housing and Community Development Act of 1974, hereinafter referred to as the Act, as amended, the City of Washington hereby certifies that it shall adhere to the following guidelines and procedures to minimize adverse impacts from residential displacement required as a result of programmed activities in its FY2009 CDBG Housing Development Project.

- 1) The City of Washington will replace all occupied and vacant occupiable low/moderate-income dwelling units demolished or converted to a use other than as low/moderate-income housing as a direct result of activities assisted with funds provided under the Housing and Community Development Act of 1974, as amended, as described in 24 CFR 570.488.

For the CDBG program, the term "vacant occupiable" or "suitable for rehabilitation" means a unit which is no worse than moderate according to the needs gradient scale published in the Housing Development Application Guidelines, may be brought up to Section 8 HQS for an expenditure of less than \$4,000 in rehabilitation costs, and will have an expected useful life of at least 10 years with routine maintenance upon completion of the rehabilitation. In addition, a vacant unit may be classified as "not occupiable" if it has been condemned, is condemnable or otherwise unsuitable for human habitation under the local government's housing code or redevelopment plan.

For occupied units, "low and moderate-income dwelling unit" means a unit that either is occupied by a low or moderate income family, or rents for an amount that would be affordable to a low or moderate income family (that is, rent and utilities would not exceed 30% of the gross monthly income of a family that would occupy the unit without overcrowding).

For vacant units, a "low-moderate income dwelling unit" means a unit whose fair market rent would make it affordable to a low or moderate income family, as calculated above.

- 2) All replacement housing will be provided within three years of the commencement of the demolition or rehabilitation relating to conversion. Before obligating or expending funds that will directly result in such demolition or conversion, the city will make public and submit to the Office of Community Investment and Assistance (CI) the following information in writing:
 - a. A description of the proposed assisted activity;
 - b. A general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than as low/moderate-income dwelling units as a direct result of the assisted activity;

- c. A time schedule for the commencement and completion of the demolition or conversion;
 - d. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units;
 - e. The source of funding and a time schedule for the provision of replacement dwelling units; and
 - f. The basis for concluding that each replacement dwelling unit will remain a low/moderate-income dwelling unit for at least 10 years from the date of initial occupancy.
- 3) The city will provide relocation assistance, as described in 24 CFR 570.488, to each low/moderate-income household displaced by the demolition of housing or by the conversion of a low/moderate-income dwelling to another use as a direct result of assisted activities.
- 4) Consistent with the goals and objectives of activities assisted under the Act, the city will take the following steps to minimize the displacement of persons from their home:
- a. The city will avoid demolition of occupied, severely deteriorated residential structures where possible through substantial rehabilitation as opposed to clearance.
 - b. The city will attempt to locate comparable replacement housing in or near the neighborhood where demolition activities occur to further minimize neighborhood disruption caused by clearance activities.

Adopted this 23rd day of May, 2011.

N. Archie Jennings, III
Mayor

ATTEST:

Cynthia S. Bennett
City Clerk

Residential Antidisplacement and
Relocation Assistance Certification

I hereby certify that the City of Washington has adopted and is following a written Residential Antidisplacement and Relocation Assistance Plan that conforms with the requirements of Section 104(d) of the Housing and Community Development Act of 1974, as amended, as detailed in CPD Notice 88-33.

N. Archie Jennings, III - Mayor
Name and Title of Certifying Official

Signature of Certifying Official

Date



City of Washington

REQUEST FOR CITY COUNCIL ACTION

To: Mayor Jennings & Members of the City Council
From: Allen Lewis, Public Works Director *ALW*
Date: 05-23-11
Subject: Authorize the Manager to sign a Contract with Harry Lee's Landscaping in the Amount of \$8,100 for the Installation of Stamped Concrete Crosswalks at the Intersection of Stewart Parkway and Respass Street.

Applicant Presentation: N/A
Staff Presentation: Allen Lewis

RECOMMENDATION:

I move that Council authorize the Manager to sign a contract with Harry Lee's Landscaping for the installation of stamped concrete crosswalks at the intersection of Stewart Parkway and Respass Street.

BACKGROUND AND FINDINGS:

This request is to award a contract for the labor, material and equipment to install stamped concrete crosswalks at the intersection of Stewart Parkway and Respass Street. After the May 2, 2011 Council meeting, I requested proposals from three contractors in eastern North Carolina that specialized in stamped concrete work. One of the companies, Archadeck from New Bern, didn't submit a proposal. See the attached bid tabulation for the other two companies. As you can tell, Harry Lee's Landscaping from Nashville, NC was the low bid with a price of \$8,100. Additionally, the contractor has committed, weather permitting, to have the project finished prior to Summer Festival which begins June 10.

PREVIOUS LEGISLATIVE ACTION

N/A

FISCAL IMPACT

Currently Budgeted (10-20-4511-1501) Requires additional appropriation No Fiscal Impact

SUPPORTING DOCUMENTS

Bid Tabulation

City Attorney Review: _____ Date By: _____ (if applicable)
 Finance Dept Review: _____ Date By: _____ (if applicable)
 City Manager Review: *PTC* Concur May 23, 2011 Recommend Denial _____ No Recommendation 5/18/11 Date

Page 17 of 18

Archadeck of Coastal Carolina

PRICE

Bid not received

Harry Lee's Landscaping

PRICE
\$ 650.00
\$ 8,100.00

\$ 8,750.00

Advance-Concrete

PRICE
\$ 2,883.55
\$ 8,482.38

\$ 11,365.93

Remove and discard current crosswalk materials
Pour 4,000 PSI stamped concrete, herringbone