



COMMITTEE OF THE WHOLE
AUGUST 22, 2011
5:30 PM

Opening of Meeting

Nondenominational Invocation

Roll Call

Approval/Amendments to Agenda

1. Discussion – Wilderness Park
2. Discussion – Civic Center Decking
3. Discussion – Jack's Creek Drainage
4. Discussion – Capital Improvement Program
5. Discussion – Formal/Informal Bid Process
6. Discussion – Repaving/Resurfacing of West 5th Street
7. Memo - Budget Transfer from Civic Center to TDA (\$19,028) **(pg 2)**
8. Adjourn – Until Monday, September 12, 2011 at 5:30pm in the Council Chambers at the Municipal Building.



City of Washington
MEMORANDUM

To: Mayor Jennings & Members of the City Council
From: Matt Rauschenbach, C.F.O.
Date: August 17, 2011
Subject: General Fund Civic Center/TDA Budget Transfer

The Budget Officer transferred \$19,028 from the Civic Center to the TDA department of the General Fund to be consistent with the reallocation of personnel between these departments.

NC GS 159-15 states that this shall be reported to the Council at its next regular meeting and be entered in the minutes. Transfer request is attached.

Request for Transfer of Funds

Date: 8/16/2011

TO: City Manager or Finance Director

FROM: Tammy Swindell

SUBJECT: REQUEST FOR TRANSFER OF FUNDS

I hereby request the transfer of funds as set forth below from one account to another, all within the same appropriation fund account, as permitted and authorized by the General Statutes of North Carolina.

	Department	Account Number	Object Classification	Amount
FROM:	Civic Center	10-40-6125-0200	Salaries	14086.00
		10-40-6125-0205	Salaries-Longevity	150.00
		10-40-6125-0500	Fica Taxes	1078.00
		10-40-6125-0600	Group Insurance	2180.00
		10-40-6125-0700	Retirement	982.00
		10-40-6125-0701	401 K	136.00
		10-40-6125-0704	FSA Employer	416.00
TO:	Tourism Development	10-00-4124-0200	Salaries	14086.00
		10-00-4124-0205	Salaries-Longevity	150.00
		10-00-4124-0500	Fica Taxes	1078.00
		10-00-4124-0600	Group Insurance	2180.00
		10-00-4124-0700	Retirement	982.00
		10-00-4124-0701	401 K	136.00
		10-00-4124-0704	FSA Employer	416.00

For the purpose of: Salary for full time employee is split between Civic Center (60%) and TDA (40%).

Supervisor



Department Head

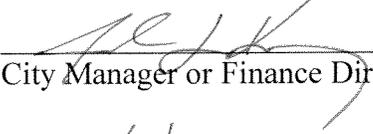
ACTION OF CITY MANAGER OR FINANCE DIRECTOR

Approved:

Disapproved:

* Request for Transfer of Funds from Department to Department require City Manager's approval.

** Request for Intradepartmental Transfer of Funds require Finance Director approval.



City Manager or Finance Director

Date

08/17/2011
