
The Washington City Council met in a regular session on Monday, September 14, 2015 at 5:30pm in the City Council Chambers at the Municipal Building. Present were: Mac Hodges, Mayor; Doug Mercer, Mayor Pro tem; William Pitt, Councilman; Richard Brooks, Councilman; Larry Beeman, Councilman; Bobby Roberson, Interim City Manager; Cynthia S. Bennett, City Clerk and Franz Holscher, City Attorney.

Mayor Hodges called the meeting to order and Councilman Brooks delivered the invocation.

APPROVAL OF MINUTES:

By motion of Mayor Pro tem Mercer, seconded by Councilman Beeman, Council approved the minutes of August 24, 2015 as presented.

APPROVAL/AMENDMENTS TO AGENDA:

Mayor Hodges reviewed the requested amendments to the agenda:

- **Add:** Under XI. - Any other items from City Manager:
 - B. Discussion of October meeting dates and NCLM Conference:
 - 1. Appoint a representative to represent the City.
 - 2. Appoint an alternate member to represent the City.
 - C. Discussion concerning the Vendors on Stewart Parkway.
 - D. Fire Engine #1 has been removed from service. An action request will be forthcoming concerning the appropriation for the repairs or the purchasing of a new vehicle.
 - E. Hartwell Wright's presentation on 9/28/15:
 - 1. City Manager hiring process
 - 2. Payroll Classification

By motion of Councilman Pitt, seconded by Councilman Brooks, Council approved the agenda as amended.

CONSENT AGENDA:

By motion of Mayor Pro tem Mercer, seconded by Councilman Brooks, Council approved the Consent Agenda as presented.

- A. **Approve** – Resolution to adopt the “Official Zoning Map” for the City of Washington

A RESOLUTION AMENDING AND ADOPTING A NEW OFFICIAL ZONING MAP

WHEREAS, the above matter comes before the Washington City Council to consider amending the Official Zoning Map for the City of Washington as incorporated in Section 40-5 of the Washington City Code in accordance with the amending procedures set forth in said Section; and

WHEREAS, it appearing to the City Council that the proposed Official Zoning Map would amend and replace the City Zoning Map previously adopted in August 1997, and amended from time to time thereafter, and that this action does not alter or change any zone designation for the property located within the City; and

WHEREAS, the City Council, having considered the Planning Board's Recommendation and all other relevant material, finds that the new Official Zoning Map is necessary in order to depict the changes in the City's boundaries due to numerous annexations and rezonings and that the Resolution should be approved.

NOW, THEREFORE, THE CITY OF WASHINGTON RESOLVES AS FOLLOWS:

1. The Planning Office is authorized to amend the Zoning Map adopted in August, 1997, to include the annexed and rezoned properties whose descriptions are on file in the Planning and Development Office.
2. The Zoning Map as herein amended shall be the Official Zoning Map for the City upon the adoption of this resolution.

ADOPTED by the City Council of the City of Washington at a regular meeting thereof the 14th day of September, 2015 and filed with the City Clerk.

ATTEST:

s/Cynthia S. Bennett
City Clerk

s/Jay MacDonald Hodges
Mayor

B. **Authorize** – Recreation Manager to work with Sound Rivers Inc. to apply for the Recreational Trails Program Grant

C. **Approve** – Vehicle Purchase Orders
**Requisition #745, Capital Ford, \$23,614 to replace vehicle #416 ~ budgeted.*

COMMENTS FROM THE PUBLIC:

Gerald Seighman discussed the vacant City Council seat. He noted the citizens of Washington deserve to know from each Council member as to why they have not filled the vacant seat. He requested Council move forward with filling the vacancy.

Don Stroud, resident at 127 East 2nd Street, requested to be on the September 28, 2015 agenda for Council to consider a moratorium on subdividing a single family residence into multifamily dwelling (boarding houses) in the B1H zoning district. Mr. Stroud referenced City Code Section 40-302.

PUBLIC HEARING – ZONING: 6:00PM NONE

PUBLIC HEARING: OTHER NONE

SCHEDULED PUBLIC APPEARANCES: NONE

CORRESPONDENCE AND SPECIAL REPORTS:

ANNE KUMINS - LITTLE WASHINGTON SAILING SCHOOL UPDATE

2015 Highlights

- Student registration increased to 132 this year from 70 last year
- 8 weeks of regular classes and 1 week of advanced class
- Regular classes at 92% capacity
- Purchased 6 Optimists from YMCA program for at-risk youth in Winston-Salem
- The Opti's were a huge success – 45 students; lowered age limit to 8 years of age
- Of 132 students, 80 were from local schools -61% vs. 35% last year
- 15% of students were on scholarship
- PAL Program – 11 students learned to swim and participated
- A number of former students volunteered as Instructors in Training
- New dock completed
- Pacific Seacraft continues to store and rehabilitate our boats in the winter
- Dog Days Regatta – August 15 – all funds were donated to LWSS
- McCotters' Ocracoke Regatta – all funds donated to LWSS
- Promoted LWSS in WDN, Greenville Reflector, radio/TV shows, New Bern paper, Facebook, Free Boat rides at Summer Festival, Pirate Fest
- Support City activities: Ruth's House Amazing Race and Dragon Boat Races use our dock

Sponsors: Carolina Wind, Yachting Center, Capt. Sam's Boatyard, Cypress Landing Yacht Club, Potash Corp Aurora, Pamlico Sailing Club, Pacific Seacraft, Lee Chevrolet, Rich Company, McCotters Marina, Park Boat

Lunches provided by: Down on Main, LaBella's Grub Brothers

We continue to see in on-line media pictures and paintings of our boats in action on the waterfront. Folks love to see waterfront activity and LWSS continues to enhance the visibility of Washington Harbor assets.

Plans for 2016

- New chase boat and motor
- Keep age range the same
- Possibly add 2 to 4 additional Optimists
- Encourage more scholarship students
- Continue to work with PAL program
- Add a third full time instructor
- Classes for adults

VINCE SCHIMMOLLER - LIONS CLUB

Mr. Schimmoller thanked Council for giving him the opportunity to visit with them this evening. Vince Schimmoller is the Lions District Governor of the southeastern section of North Carolina. The Lions organization is the largest service organization in the world. It is an International organization with clubs in over 200 countries with 1.4 million members worldwide. The Lions of North Carolina would like to increase membership in the Washington Evening Lions Club so that we can better serve the residents of the community. The Washington Evening Lions Club is presently down to 4 members in the club.

The primary focus of the Lions is to help the blind and visually impaired in your community. During a recent Lion's vision screening in New York, an eye problem was detected in a 6 year old girl. Her mother took her to an ophthalmologist and they discovered that she had a fast growing cancerous tumor. She was operated on, lost her one eye but the doctor said that the vision screening probably saved her life. There are numerous stories like this, not as dramatic but discoveries that save a person's vision. In your community of Little Washington the Blind Center at 219 Harvey Street provides help and jobs to over 100 blind and visually impaired folks. Mrs. Blair Skinner is the director of the Blind Center and a member of the Washington Evening Lions club. By strengthening the club we will be able to provide greater assistance to this organization. During the week of Oct 5-9 Lion members will be in Little Washington recruiting folks from your community to join the Lions. We have scheduled an informational meeting on Thursday, Oct. 8 at 7 PM at the Blind Center on 219 Harvey Street. Everyone is welcome to attend. I will leave with you membership applications and additional information about the Lions. If anyone has any questions, feel free to contact me.

Again thank you for the opportunity to visit with you this evening about the Lions.

Our motto is "We Serve" and we are Lions
Loving Individuals Offering Needed Service
Vince Schimmoller, District Governor
919-498-9189
vschimmoller@gmail.com

MEMO – REPORTING OF REALLOCATION OF FUNDING FOR FY 2014/2015

Matt Rauschenbach, Administrative Services Director/C.F.O.

The following reallocations of funding between divisions within the General Fund have been approved by the City Manager in order to cover overspent departments with inter-departmental funds, thus avoiding additional appropriations.

General Fund:

| | |
|--|-----------------|
| -Increased Information Technology Department | 10,800 |
| -Decreased Miscellaneous Department | (10,800) |
| -Increased Equipment Services Department | 17,000 |
| -Decreased Police Department | <u>(17,000)</u> |
| Total | \$ 0 |

NCGS 159-15 states that this shall be reported to the Council at its next regular meeting and be entered in the minutes.

By motion of Councilman Pitt, seconded by Councilman Beeman, Council approved the memo reporting reallocation of funding for FY 2014/2015 as presented.

MEMO – NC CARDINAL AND BEAUFORT COUNTY RESIDENTS

Gloria Moore, Director

RE: NC Cardinal and Beaufort County Residents

NC Cardinal is a consortium of North Carolina public libraries that share an online catalog and integrated library system (ILS), and share resources with other member's libraries. The cost of joining and the first two years membership is free and funded through a State Library LSTA grant. Upon the third year, Brown Library would begin paying its portion of branch costs and subscription.

Library Patrons from a Library system NOT in NC Cardinal:

1. You may charge an Out-of-County fee and the price for a Brown Library card when patrons from counties that do not participate in NC Cardinal wish to use Brown Library resources. For example, Craven, Pamlico, Bertie, Gates, Hertford, Northampton, Tyrell, Dare, Pitt, to name a few.

Library Patrons from a Library System in NC Cardinal:

A. For Beaufort patrons:

1. You may **ONLY** charge the price for a Brown Library card for patrons from Beaufort County if they:
 - a. Request a Brown Library card
 - b. And to request a Brown Library card, patron must be in good standings; (no fines/fees on patron's account)

Tanya Prokym, North Carolina State Library-NC Cardinal Program Director, indicated that the City of Washington – Brown Library discussed charging vs. not charging for library cards. The reason you can't charge is not because of NC Cardinal but due to NCGS 153A-264 "Free Library Services". This statute applies because the City receives funds from Beaufort County and also gives funds to Beaufort County (\$7800).

Mayor Pro tem Mercer asked what would happen if the City didn't take the funding from the County, would we be able to charge out of City residents? Ms. Prokym said the answer would be yes and no. If the patron is not a member of another Cardinal library then you could, if they are a member of another NC Cardinal library, then you could not charge. Discussion continued regarding the specifics of the NC Cardinal agreement. Ms. Prokym noted that the intent of the agreement is that anyone that is a member of any NC Cardinal Library is treated the same as a member of Brown Library.

Discussion was held regarding the \$7800 funding and Ms. Prokym suggested that Council investigate implications before rejecting the funding from the County. This funding allows for State Aid assistance, grants, training, workshops, etc.

Franz Holscher summarized the discussion by stating: If you are a City resident and you don't have an NC Cardinal card, we can charge a fee to obtain a Brown Library card. If you live outside of the City (Beaufort County resident) and they don't have an NC Cardinal card, then we can charge them a fee (possibly different than a resident fee). If they are from any other county and do not possess a NC Cardinal card, then we can charge for a Brown Library card. If any of these people have an NC Cardinal card then NC Cardinal prohibits the City from charging for a Brown Library card.

MEMO – MAIN STREET DESIGNATION
(approved as presented)

Bobby Roberson explained that Beth Byrd, Washington Harbor District Alliance is the designated Main Street Manager. Mayor Pro tem Mercer inquired if we are in full compliance with all of the requirements of the Main Street program. Mr. Roberson noted that we are in compliance. Mayor Pro tem Mercer requested a copy of the financial reports that are filed with the State. Beth Byrd came forward and confirmed that Washington is in compliance and has received accreditation standards under the National Main Street Center. Ms. Byrd will forward the requested reports to Council.

REPORTS FROM BOARDS, COMMISSIONS AND COMMITTEES: NONE

APPOINTMENTS: NONE

OLD BUSINESS:

APPROVE/AUTHORIZE – COMMUNITY AND CULTURAL SERVICES DIRECTOR TO EXECUTE THE WATERFRONT DOCKING AGREEMENT FOR LITTLE WASHINGTON SAILING SCHOOL

In September of 2014 the City Council accepted the recommendation of the Waterfront Docks Committee and approved an understanding of the concept of expanding the LWSS's use of Dock J. The City of Washington is, therefore, requesting a new docking agreement between Little Washington Sailing School, Inc. and the Waterfront Docks. The new agreement is substantially similar to the previous agreements and no other substantive changes were made in the agreement.

By motion of Mayor Pro tem Mercer, seconded by, Councilman Beeman, Council approved and authorized the Community and Cultural Services Director or his/her designee to execute the Waterfront Docking Agreement for Little Washington Sailing School (LWSS).

APPROVE – EXCAVATOR PURCHASE

Included in the FY 2015-2016 budget is the purchase of a replacement trencher, #610, in the amount of \$60,000. The trencher is currently not in service. Based on the current needs within the electric department these funds would be better served to purchase a small excavator. The purchase of this excavator will provide additional resources to the entire electric department where the trencher only serves the needs when performing underground construction and maintenance. This equipment can perform many of the functions as the existing trencher, provide additional functions to the department and is less cost than replacing the existing trencher.

Mayor Pro tem Mercer inquired if we have a working trencher and Interim City Manager, Bobby Roberson replied 'yes'.

By motion of Councilman Pitt, seconded by Councilman Brooks, Council approved the purchase and the accompanying purchase order to Rob's Hydraulics, Inc. in the amount of \$43,020.25 for the purchase of an excavator.

ACCEPT – THE PLAY TOGETHER CONSTRUCTION GRANT FOR ACCESSIBLE PLAYGROUNDS

The grant funds will be used to build a truly inclusive playground at Havens Gardens for individuals of all abilities to play together. The opportunity to provide all children (and parents) with the opportunity to play together is not only exciting, but rewarding. There is no match. The contract may stipulate requirements.

Mayor Pro tem Mercer noted that the contract was not included and would like to review the contract specifications. Kristi Roberson, Parks and Recreation Manager noted that the contract would specify types of playground equipment, such as a wheelchair swing. Mr. Roberson explained that the contract will come back to Council when the budget ordinance amendment is presented for approval.

By motion of Mayor Pro tem Mercer, seconded by Councilman Beeman, Council accepted the Play Together Construction Grant for Accessible Playgrounds from Trillium Health Services in the amount of \$225,000.00 for Havens Gardens Park, subject to reviewing the contract.

NEW BUSINESS:

AMEND – CHAPTER 18, SECTION 123 – DESIGNATED PROHIBITED PARKING AREAS

During the September Airport Advisory Board meeting, the issue of parking around the circle at the end of Airport Road was discussed, specifically, parking in front of the terminal annex building. Upon investigating the referenced ordinance, it was determined that the ordinance needed to be changed to prohibit parking around the entire circle on either side. The Airport Advisory Board approves of the proposed changes as shown in the attached ordinance amendment.

Mayor Pro tem Mercer noted that the ordinance amendment does not address the loading/unloading zone with a specified time limit as discussed during the Airport Advisory meeting.

By motion of Mayor Pro tem Mercer, seconded by Councilman Beeman, Council continued this item until Monday, September 28th Council meeting.

ADOPT – WORKERS COMP FY 2015 BUDGET AMENDMENT

The reserve for outstanding claims as of June 30, 2015 increased \$179,846 from prior year. An additional appropriation is necessary to cover this expense and maintain a minimum fund balance of \$750,000. The City's self-funded workers compensation fund has been in place for six years and resulted in a cumulative net benefit of \$389,497 or \$64,916/year when compared to the fully insured cost of 2009.

By motion of Councilman Pitt, seconded by Councilman Brooks, Council adopted a FY 2015 Budget Ordinance Amendment to appropriate funds to replenish the Workers Comp fund.

AN ORDINANCE TO AMEND THE BUDGET ORDINANCE OF THE CITY OF WASHINGTON, N.C. FOR THE FISCAL YEAR 2014-2015

BE IT ORDAINED by the City Council of the City of Washington, North Carolina:

- Section 1. That account number 10-00-4400-5402, Worker's Compensation Insurance, Miscellaneous Non-Departmental portion of the General Fund appropriations budget be increased in the amount of \$115,000 to provide funds for payment to the Worker's Compensation Internal Service Fund.
- Section 2. That the Estimated Revenues in the General Fund be increased in the amount of \$115,000 in the account Fund Balance Appropriated, account number 10-00-3991-9910.
- Section 3. That account number 35-90-6610-5402, Worker's Compensation Insurance, Miscellaneous Non-Departmental portion of the Electric Fund appropriations budget be increased in the amount of \$35,000 to provide funds for payment to the Worker's Compensation Internal Service Fund.
- Section 4. That the Estimated Revenues in the Electric Fund be increased in the amount of \$35,000 in the account Fund Balance Appropriated, account number 35-90-3991-9910.
- Section 5. That the Estimated Revenues in the Worker's Compensation Internal Service Fund be increased in the following accounts by the amounts shown:
- | | | |
|-----------------|-----------------------------|---------------|
| 85-60-3940-1000 | Payments from General Fund | \$115,000 |
| 85-60-3940-3500 | Payments from Electric Fund | <u>35,000</u> |
| | Total | \$150,000 |
- Section 6. That the following account numbers in the Worker's Compensation Internal Service Fund be increased in the following accounts by the amounts shown:
- | | | |
|-----------------|-----------------------------|---------------|
| 85-60-4930-1000 | Payments from General Fund | \$115,000 |
| 85-60-4930-3500 | Payments from Electric Fund | <u>35,000</u> |
| | Total | \$150,000 |
- Section 7. All ordinances or parts of ordinances in conflict herewith are hereby repealed.
- Section 8. This ordinance shall become effective upon its adoption.

Adopted this the 14th day of September, 2015

ATTEST:

s/Cynthia S. Bennett
City Clerk

s/Jay MacDonald Hodges
Mayor

AUTHORIZE – RECREATION MANAGER TO ENTER INTO A CONTRACT WITH RIVERS & ASSOCIATES FOR A PROFESSIONAL ENGINEERING SERVICES FOR ADA IMPROVEMENT STUDY FOR THE SUSIEGRAY McCONNELL SPORTS COMPLEX

The scope of services for this project includes the investigation to determine all required ADA accessible route upgrades to the Sports Complex. The deliverables will be an arrangement map and notes of all proposed improvements on an aerial photograph integrated with CADD graphics. A probable estimate of construction costs will be provided for each portion of the project and a priority presented based on need.

By motion of Councilman Beeman, seconded by Mayor Pro tem Mercer, Council authorized the Recreation Manager to enter into a contract with Rivers & Associates for a Professional Engineering Services for ADA Improvement Study for the Susiegray McConnell Sports Complex in the amount not to exceed \$6,500.

ADOPT – RESOLUTION EXEMPTING DOWNTOWN REDEVELOPMENT PROJECT

The qualified based selection (QBS) process is a procurement process that focuses on the qualifications of potential firms rather than their fees or the price of the contract. Local governments must use this process when selecting an architect, engineer, surveyor, construction manager at risk, design-builder, or private developer for a public-private partnership development contract. This is often done by using a request for qualifications (RFQ) to solicit responses from interested firms and individuals. G.S. 143-64.32 authorizes a unit of local government to exempt itself from the Mini-Brooks Act, which means that it will not be required to use the QBS process and may select an architect, engineer, surveyor, or alternative construction delivery method firm by whatever method it chooses (or no method at all). The exemption is capped at \$50,000, meaning the estimated cost of the contract cannot exceed this amount. Governing board approval is not required, but many local governments choose to do so anyway, which is a good practice to follow.

By motion of Mayor Pro tem Mercer, seconded by Councilman Beeman, Council adopted a resolution exempting design services contracts for the Downtown Redevelopment Project (Hotel Louise & Belk) from the qualifications based selection (QBS) requirements of G.S. 143-64.31 (Mini-Brooks Act).

**RESOLUTION EXEMPTING DOWNTOWN REDEVELOPMENT PROJECT
(Hotel Louise/Belk Building)**

From G.S. 143-64.31

WHEREAS, G.S. 143-64.31 requires the initial solicitation and evaluation of firms to perform architectural, engineering, surveying, construction management-at-risk services and design-build services (collectively “design services”) to be based on qualifications and without regard to fee;

WHEREAS, the City proposes to enter into one or more contracts for design services for work on the Downtown Redevelopment; and

WHEREAS, G.S. 143-64.32 authorizes units of local government to exempt contracts for design services from the qualifications-based selection requirements of G.S. 143-64.31 if the estimated fee is less than \$50,000; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WASHINGTON RESOLVES:

Section 1. The above-described project is hereby made exempt from the provisions of G.S. 143-64.31.

Section 2. This resolution shall be effective upon adoption.

Adopted this 14th day of September, 2015.

ATTEST:

s/Cynthia S. Bennett
City Clerk

s/Jay MacDonald Hodges
Mayor

ADOPT – RESOLUTION SUPPORTING REDISTRICTING REFORM

Common Cause North Carolina is a member of the End Gerrymandering Now Coalition, who believe that political gerrymandering should play no role in redistricting. Jane Pinsky is the Director of the North Carolina Coalition for Lobbying and Government Reform.

Councilman William Pitt introduced Jane Pinsky of Common Cause. Councilman Pitt asked Ms. Pinsky to explain why the City Council needs to discuss redistricting. Ms. Pinsky explained there are about 15 other municipalities across the State that have passed this resolution and gave background on the item.

Every 10 years, state legislatures re-draw the boundaries of Congressional and legislative districts. Redistricting is supposed to reflect changes in population and ensure that everyone is fairly represented. But politicians draw districts to give themselves or their party an unfair advantage. Common Cause believes voters should choose their representatives, not the other way around. We're working to draw districts that fairly represent your state's communities, whether that is independent commissions, non-partisan state staff, or clear Constitutional rules for how lines should be drawn.

Mayor Pro tem Mercer explained that he agreed that the methods used at the State level need to be modified, but the resolution is basically "feel good" language. It's not addressed to anyone and it doesn't address any specific methodology. Councilman Pitt noted that districts are drawn every ten years and the elected base needs to reach out regarding redistricting. The next redistricting would be done in 2021 following the 2020 census. Mayor Pro tem Mercer felt that Council needs more information regarding this matter. Councilman Beeman noted he needed more information before voting on this item. Ms. Pinsky noted she would get additional information for Council.

By motion of Councilman Beeman, seconded by Councilman Brooks, Council voted to continue this item until the next meeting. Motion carried 3-1 with Councilman Pitt opposing.

**ANY OTHER ITEMS FROM CITY MANAGER:
APPOINT A REPRESENTATIVE & ALTERNATE TO REPRESENT THE CITY
AT NCLM CONFERENCE**

By motion of Mayor Pro tem Mercer, seconded by Councilman Brooks, Council appointed William Pitt as the City representative and Richard Brooks as the alternate for the NCLM Annual Conference.

DISCUSSION OF OCTOBER MEETING DATES AND NCLM CONFERENCE

By motion of Councilman Brooks, seconded by Mayor Pro tem Mercer, Council moved the October 12th meeting to October 19th (due to the conflict with the NCLM conference).

Council will determine the need for the October 26th meeting during the October 19th meeting.

DISCUSSION CONCERNING THE VENDORS ON STEWART PARKWAY

Council reviewed the previous actions regarding vendors on Stewart Parkway. The two vendors that presented proposals have opted not to participate in 2015, but have requested to begin their contracts in early 2016. No additional vendors will be allowed on the parkway until Council authorizes the advertisement of an RFP.

***Action taken by Council on August 24, 2015:** *By motion of Councilman Pitt, seconded by, Councilman Brooks, Council authorized the Recreation Manager to execute contracts with Michael Weeks (Loreta's Frozen Desserts/Stewart Parkway #2) and Michael Senn (Senn Farms Catering, Inc./Stewart Parkway #1) for vending locations on Stewart Parkway. Council also authorized the Recreation Manager to negotiate the terms of the contract for the remainder of 2015 and request and accept bids for full term contracts in 2016.*

Kristi Roberson explained that currently there are no contracts for vendors on Stewart Parkway.

By motion of Councilman Brooks, seconded by Councilman Beeman, Council agreed that if the two approved proposals/vendors (Weeks and Senn) have not entered into a contract by February 28, 2016 then the proposal/agreement is null and void. No other proposals will be accepted. Motion carried 3-1 with Councilman Pitt opposing.

FIRE ENGINE #1

Interim City Manager, Bobby Roberson explained that Fire Engine #1 has been removed from service. An action request will be forthcoming concerning the appropriation for the repairs or the

purchasing of a new vehicle. The current engine is over 15 years old. The estimated cost to repair the axle is \$20,000+.

Stacy Drakeford discussed the possibility of obtaining a demo model (\$380,000+). The demo model is used at trade shows. Another option would be to purchase a new engine – which would take at least a year to build/receive. Councilman Brooks and Councilman Beemen preferred a new fire engine.

Mayor Pro tem Mercer discussed the vehicle replacement fund and that the funding is in place to replace the engine. Council directed staff to research this item for the September 28th meeting – demo model and new engine.

HARTWELL WRIGHT'S PRESENTATION

Hartwell Wright from NC League of Municipalities will be at the September 28th meeting to discuss the City Manager hiring process and the payroll classification program. The last payroll classification program was over 10 years ago.

**ANY OTHER BUSINESS FROM THE MAYOR OR OTHER MEMBERS OF COUNCIL:
NONE**

**CLOSED SESSION: UNDER NCGS§143-318.11(a)(3) ATTORNEY/CLIENT PRIVILEGE AND
(a)(6) PERSONNEL**

By motion of Councilman Pitt, seconded by Councilman Beeman, Council agreed to enter into closed session under NCGS § 143-318.11(a)(3) Attorney/Client Privilege and (a)(6) Personnel at 6:47pm.

By motion of Councilman Pitt, seconded by Councilman Brooks, Council agreed to come out of closed session at 7:45pm.

ADJOURN:

By motion of Councilman Pitt, seconded by Councilman Brooks, Council adjourned the meeting at 7:45 pm until Monday, September 28, 2015 at 5:30 pm, in the Council Chambers.

**Cynthia S. Bennett, MMC
City Clerk**