

The Washington City Council met in a regular session on Monday, May 23, 2016 at 5:30pm in the City Council Chambers at the Municipal Building. Present were: Mac Hodges, Mayor; Virginia Finnerty, Mayor Pro tem; Doug Mercer, Councilmember; Richard Brooks, Councilmember; Larry Beeman; Councilmember and William Pitt, Councilmember. Also present: Bobby Roberson, City Manager; Franz Holscher, City Attorney and Cynthia S. Bennett, City Clerk.

Mayor Hodges called the meeting to order and Councilmember Pitt delivered the invocation.

**RECOGNITION:**

**STACY DRAKEFORD – EXECUTIVE FIRE OFFICER PROGRAM CERTIFICATE**

*Mayor Hodges congratulated the Director of Police and Fire Services, Chief Stacy Drakeford, who recently graduated from the Executive Fire Officer Program. This four-year comprehensive curriculum provides senior fire officers with a broad perspective on various facets of fire and emergency services administration. The courses and accompanying research examine how to exercise leadership when dealing with difficult or unique problems within communities.*

*“On behalf of myself and the City Council I want to extend our sincere congratulations and appreciation to Stacy for the outstanding accomplishment.”*



**APPROVAL OF MINUTES:**

By motion of Councilmember Mercer, seconded by Councilmember Beeman, Council approved the minutes of April 27<sup>th</sup> & May 9<sup>th</sup>, 2016 as presented.

**APPROVAL/AMENDMENTS TO AGENDA**

Mayor Hodges reviewed the requested amendments to the agenda:

- Remove Consent Item B: Approve - Purchase order to Booth & Associates for Grimesland Road Engineering Project
- Remove Consent Item C: Approve –Purchase order to B.E. Singleton & Sons for Storm Water Drainage

By motion of Councilmember Mercer, seconded by Councilmember Beeman, Council approved the agenda as amended.

**CONSENT AGENDA:**

By motion of Councilmember Pitt, seconded by Councilmember Brooks, Council approved the consent agenda as amended.

- A. Authorize – Police and Fire Services to apply for the Walmart Grant
- B. *Item removed from agenda:* Approve – Purchase Order to Booth & Associates for Grimesland Road Engineering Project
- C. *Item removed agenda:* Approve – Purchase Order to B. E. Singleton & Sons for Storm Water Drainage Improvements

**COMMENTS FROM THE PUBLIC:** None

**CORRESPONDENCE AND SPECIAL REPORTS:**

**DISCUSSION – GRANT UPDATES** (accepted as presented)

Grant Executive Summary  
as of 5/17/2016

Active Fund	Grant Description	Dates		Financials				Deliverable				Notes
		Award	Expiration	Budget	Actual	Budget	Actual	Metric	Total	Achieved	Bal.	
51	Trillium Health Play Together	09/18/15	06/30/16	284,156	122,583	284,156	119,971					In progress, complete June 30th
53	Downtown Development			85,500	51,000	85,500	57,876					No more work planned
54	Hotel Project MAP, Rural EIP	08/20/15	08/20/17	205,400	106,400	205,400	550	Jobs/Investment	20	0	20	Contract awarded
55	IdX/Impressions NC One Grant	09/30/13	09/30/16	300,000	-	300,000	-	Jobs/Investment	160	0	160	Jobs created but not since award date
58	RZEDB- Storm Water Project			5,012,039	5,012,081	5,012,039	4,851,815					Engineering complete. Permits & easements being acquired.
59	IdX Building Reuse	12/18/14	12/18/16	512,500	4,000	512,500	2,500	Jobs/Investment	50	39	11	1 year construction extension granted
61	Pedestrian Plan Grant	05/20/13	09/30/13	10,000	10,000	10,000	-					Plan to be presented to RAC in May, Planning Board June, Council July
64	Police Station CPF			1,035,000	1,032,017	1,000,000	167,108					Negotiate property purchase
65	Software Capital Project Fund			150,000	150,000	150,000	-					Vendor selection in May
66	Airport Terminal Grant	04/04/13	07/01/15	1,255,677	1,255,677	1,254,488	1,225,676					Close grant
67	Facade Grant Program	07/01/15	06/30/16	26,000	20,014	26,000	15,294					In progress
69	Way Finding			150,000	150,700	150,000	20,913					Revisit with Council
71	Airport Lighting Rehab			460,121	435,791	460,121	434,035					Close grant
72	Municipal Pier Access Grant	07/01/14	11/30/15	135,000	135,000	135,000	135,000					Close grant
74	Sewer I&I rehab/CWSRF	05/03/15		2,000,000	-	2,000,000	131,496					Preliminary engineering underway, Phase 1 complete
76	EDA Water Projects	09/11/13	03/11/17	1,428,262	1,057,084	1,428,262	1,064,983					Close grant
77	EDA Sewer Grants	09/11/13	03/11/17	1,423,894	1,208,477	1,423,894	956,421					Close grant
	CD8G Keysville Rd.	2005	6/4/2013	320,000	320,000	320,000	320,000					Lot 3 LMI qualified

Applications/Awards	Pre-App	Selected	Grant	Match	Total	
Recreation Trails Program	7/14/15		19,500	6,500	26,000	Partnered with Sound Rivers
FEMA Radios	1/12/16		52,381	2,619	55,000	
NC GCC- Communication System	1/12/16		25,000	0	25,000	Police internal communication system

**DISCUSSION – PROJECT UPDATES** (accepted as presented)

Capital Project Status FY 2015/2016

5/18/2016

Fund/Department	Account	Description	Budget \$	Spent	Open PO	Balance	Status	Notes
<b>General Fund:</b>								
Purchasing	10-00-4131-7400	Parking lot 1/3	30,084	30,084	0	0	Complete	
		Lighting	32,930	21,398	0	11,132	Complete	
IT	10-00-4132-7400	Network switches	12,306	11,833	0	473	Complete	
		LAN upgrade	30,000	0	30,000	0	In progress	
Police	86-60-4930-4310	Vehicles #136,142,160,&164	142,000	63,680	71,005	7,315	Two received, balance on order	
Fire	10-10-4341-7400	Defibrillator	30,000	28,911	0	1,089	Complete	
	86-60-4930-4340	Fire Engine 1	450,845	450,842	0	3	Complete	
	86-60-4930-4341	EMS truck 1	153,495	153,491	0	4	Complete	
Code Enforcement	86-60-4930-4350	Vehicle #121	23,190	23,189			1 Complete	
Street Maintenance	86-60-4930-4510	Dump truck #455	67,470	67,088	0	382	Complete	
Rec. Administration	10-40-6121-7400	Bobby Andrews Roof	64,465	64,464	0	1	Complete	
Senior Center	10-40-6123-7400	HVAC	5,900	5,894	0	6	Complete	
Rec. Maintenance	10-40-6130-7400	Grasshopper mower	11,000	11,000	0	0	Complete	
		Railfield rake	13,000	12,983	0	17	Complete	
		<b>Total General Fund</b>	<b>1,066,285</b>	<b>944,857</b>	<b>101,005</b>	<b>20,423</b>		
<b>Water:</b>								
Miscellaneous	30-90-6610-7400	Network switches	12,306	11,683	0	623	Complete	
	30-90-6610-7400	GIS 1/2	12,100	8,250	3,850	0	In progress	
Treatment	30-90-8100-7400	Vehicle #550	28,850	28,848	0	2	Complete	
Maintenance	30-90-8140-7400	Vehicle #419	24,000	24,649	0	(649)	Complete	
		<b>Total Water Fund</b>	<b>77,256</b>	<b>73,430</b>	<b>3,850</b>	<b>(24)</b>		
<b>Sewer:</b>								
Miscellaneous	32-90-6610-7400	Network switches	12,306	11,683	113	510	Complete	
	32-90-6610-7400	GIS 1/2	12,100	8,250	3,850	0	In progress	
Treatment	32-90-8220-7400	Vehicle #551	27,000	26,249	0	751	Complete	
	32-90-8220-7400	Video surveillance system	25,000	14,179	0	10,821	Complete	
Lift Stations	32-90-8230-7400	Springs Rd panel A & B	40,000	15,994	23,991	15	Complete June 1st	
		<b>Total Sewer Fund</b>	<b>116,406</b>	<b>76,355</b>	<b>27,954</b>	<b>12,097</b>		

Capital Project Status FY 2015/2016

5/18/2016

Fund/Department	Account	Description	Budget \$	Spent	Open PO	Balance	Status	Notes
<b>Storm Water:</b>								
	34-90-5710-7400	Drainage improvements	150,000	35,665	17,695	96,640	Easements & permits being acquired	
<b>Electric:</b>								
Electric Director	35-90-6610-7400	Network switches	12,306	11,683	113	510	Complete	
Electric Meter Service	35-90-7250-1500	Parking lot 1/3	30,084	30,084	0	0	Complete	
	35-90-7250-7400	Meters	50,000				Complete	
		2015 PO's	19,855				Complete	
		Vehicle #655	25,000				Complete	
		<b>Total Electric Meter Svc.</b>	<b>124,939</b>	<b>88,800</b>	<b>2,316</b>	<b>3,735</b>		
Substation Maint.	35-90-8370-7400	Distribution reclosers	20,000				Complete	
		Capacitors	8,000				Complete	
		Slatestone subst./recloser	20,000				Complete	
		Forest Hills substation	42,760				Complete	
		Main sub circuit exits	262,456				In progress, complete June 30th	
		Main sub R3 breaker	50,000				Complete	
		<b>Total Substation</b>	<b>403,216</b>	<b>379,134</b>	<b>27,095</b>	<b>(3,013)</b>		
Power Line Maintenance	35-90-8380-1500	Parking lot 1/3	30,083	30,083	0	0	Complete	
Power Line Construction	35-90-8390-7400	Vehicle UTV	15,000				Complete	
		2015 PO's	260,045				Complete	
		NC 32 Reconductoring	330,000				In progress, complete June 30th	
		Grimesland Rd. Feeder	310,000				Engineering compl., bid specs being developed	
		Vehicle #614	35,000				Complete	
		Excavator #610	60,000				Complete	
		2nd/5th St. circuit rebuild	322,788				In progress, complete June 30th	
		Vehicle #608	72,500				On order	
		<b>Total Power Line Construct</b>	<b>1,405,333</b>	<b>681,184</b>	<b>349,608</b>	<b>374,541</b>		
		<b>Total Electric Fund</b>	<b>1,975,877</b>	<b>1,190,884</b>	<b>379,132</b>	<b>375,777</b>		
Cemetery Fund	39-90-4740-7400	Vehicle #510	20,000	18,762	0	1,238	Complete	
		Zero turn mower	5,800	6,500	0	300	Complete	
		<b>Total Cemetery</b>	<b>25,800</b>	<b>25,262</b>	<b>0</b>	<b>1,538</b>		
<b>Grand Total</b>		<b>Grand Total</b>	<b>3,412,624</b>	<b>2,346,453</b>	<b>529,636</b>	<b>506,451</b>		

**MEMO – EDGE TECHNOLOGY GRANT** (accepted as presented)

The State Library of North Carolina has offered LSTA funding, provided through de-obligated 2015-2016 funds that must be spent by July 31, 2016. Brown Library applied for the EZ Edge Technology Grant in the amount of \$5,000. There is no required match. The Edge initiative helps libraries assess their operations and plan for the future with the vision that "all people have the opportunity to improve their lives through technology services available in public libraries. The State Library of North Carolina will offer a pilot reimbursement program with LSTA funds to assist public libraries that have identified areas of improvement using the Edge assessment and have developed an Action Plan based on that assessment. Libraries are eligible for reimbursement of \$1,000 to \$5,000 for

*the purchase of equipment and supplies that support the improvement of public access technology identified by the Edge assessment. Funds will be awarded on a first-come/first-served basis.*

*Libraries were to submit an online application to the State Library by May 5, 2016. Items eligible for purchase are computer hardware such as monitors and laptops, software, servers or routers, printers, assistive equipment, presentation and multimedia equipment, computer furniture, and computer supplies related to the equipment purchase.*

**MEMO – TERRELL RECIPIENTS FOR 2016** *(accepted as presented)*

*Scott Campbell of Century 21 has graciously sponsored this event so that each winner received pewter cups for their hard work. The Rena K. Terrell award is a public trust honor designed to celebrate those active in historic preservation. Mrs. Rena K. Terrell, the award's namesake, was one of the area's most active historic preservation promoters. She was a founding member of the Historic Preservation Commission, a member of the Historic Preservation Foundation of North Carolina, the National Trust for Historic Preservation, and the City's official representative on the Board of Directors of the Historic Albemarle Tour. These awards are made in Rena's memory since she was devoted to preserving our historic resources and assets.*

*2016 held four recognizing categories:*

***Commercial Property:*** *Joe Taylor at Morris Insurance Company.*

***Good Neighbor:*** *The Washington Waterfront Underground Railroad Museum*

***Residential Property:*** *Ambrose and Diane Lewis*

***Stewardship:*** *Frank and Alice Stallings*

*A presentation will be held before City Council June 13<sup>th</sup>, 2016 to recognize the recipients of this prestigious award.*

**MEMO – CONTRACTS FOR WATER TREATMENT CHEMICALS** *(accepted as presented)*

Adam Waters explained the chemicals are bid on a two year cycle. The listed amount is the one year price.

**BID TABULATION**

Bid for: Water Treatment Chemicals  
Opened: 2:00 PM, Wednesday  
April 20, 2016

Item	Chemical	C & S Chemical	Univar	Shannon Chem.	Brenntag	Carrus Corp.	Suffolk Sales
1	Potassium Permanganate		2.16/lb.	1.83/lb.	no quote	no quote	
2	Sodium Chloride						
3	Hydrofousillic Acid		.243/lb.	.377/lb.			
4	Anhydrous Ammonia						.927/lb.
5	Liquid Aluminum Sulfate	375.00/ton	328.00/ton				
6	Sodium Hexametaphosphate		1.075/lb.	.984/lb.			
7	Sodium Bisulfite						
8	Sodium Hypochlorite						

Recommendation: See page 1.

Signed: Mike Whaley

This memorandum is to inform Council of contract commitments for water treatment chemical requirements for the City for a period of 2 years from July 1, 2016 through June 30, 2018. Contract awarded as follows:

	<u>Cost per Unit</u>	<u>Estimated Usage</u>	<u>Vendor</u>
			A.
	<u>Shannon Chemical</u>		
	Potassium Permanganate	\$1.83/lb.	\$ 38,430.00
B.	<u>Water Guard</u>		
	Sodium Hypochlorite	\$.98/gal.	\$ 58,800.00
	Sodium Bisulfite	\$ 2.01/gal	\$ 40,200.00
B.	<u>Morton Salt</u>		
	Sodium Chloride	\$130.50/ton	\$221,850.00
C.	<u>Univar</u>		
	Liquid Aluminum Sulfate	\$328.00/ton	\$27,880.00
	Hydroflousilicic Acid	\$.243/lb.	\$ 8,505.00
D.	<u>Sterling Water</u>		
	Sodium Hexametaphosphate	\$ .9698/lb.	\$ 17,456.40
E.	<u>Suffolk Sales</u>		
	Anhydrous Ammonia	\$ .927/lb.	\$ 8,806.50
	<b>TOTAL</b>		<b>\$421,927.90</b>

**REPORTS FROM BOARDS, COMMISSIONS AND COMMITTEES: NONE**

**APPOINTMENTS: NONE**

**OLD BUSINESS:**

**ACCEPT – AQUATIC CENTER - MARKETING**

*BACKGROUND AND FINDINGS: The recommendations by the Pool Committee and Recreation Advisory Committee support the "Save the Pool Campaign" and additional marketing efforts to increase memberships for the aquatic center.*

*\*April 14, 2016 - Unanimously recommended by Pool Committee to pursue "Save the Pool Campaign.*

*\*April 18, 2016 - Unanimously recommended by the Recreation Advisory Committee to accept recommendation from Pool Committee and pursue "Save the Pool Campaign."*

*\*May 9, 2016- Council voted in favor to support "Save the Pool Campaign."*

Mayor Pro tem Finnerty asked for further explanation on the fundraising efforts. Kristi Roberson explained that several churches as well as Eastern Elementary School had approached the aquatics center requesting the donation of a pool party for inclusion in their silent auctions or raffles. Ms. Roberson said the proposal is to donate six pool parties for up to ten children. This will provide opportunities for children to come to the pool that would ordinarily not have the chance to do so. There will be a charge for any attendees above the allotted number of guests included in the party – each party includes 10 attendees. Ms. Roberson noted the tile project could accommodate up to 300 tiles and generate \$15,000 in revenue. Ms. Roberson reviewed the possibility of corporate memberships and noted we currently have two corporate members: Gators Swim Club and the Washington Housing Authority.

Councilmember Mercer said that the suggested fundraising efforts will not come anywhere near the needed \$150,000. Ms. Roberson agreed, but noted the suggestions are a starting point for the committee and they will continue to work on additional ideas as well as focusing on corporate support. The City Manager agreed with Councilmember Mercer, but stated the committee has to start somewhere and this is their first step.

Councilmember Pitt inquired about the number of participants in attendance at the event last Saturday. Ms. Roberson answered, 150+ participants.

Councilmember Brooks noted that Ms. Roberson has been given a chance to raise funds and continued by saying the committee has to start somewhere and we encourage you to push forward.

By motion of Councilmember Mercer, seconded by Councilmember Brooks, Council accepted the marketing plan as presented. {Recommendations made by the Pool Committee and the Recreation Advisory Committee regarding the "Save the Pool Campaign": (1) Hold an annual membership drive, waiving the \$25 application fee, each June and January (2) Waive the \$25 application fee for any corporation that gives \$1,000.00 or more towards the "Save the Pool Campaign" and joins the pool with a

corporate membership (3) Provide 6 pool party rentals, at no cost, for raffles, silent auctions or similar events during each fiscal year (4) Sell decorative tiles for the "Save the Pool Campaign" at a cost of \$100 for 1 tile or \$150 for 2 tiles. }

**REQUEST FOR PROPOSALS – WAYFINDING PROJECT**

Chris Furlough came forward and asked Council to authorize the advertising of RFP'S (request for proposals) for the wayfinding project signs. Mr. Furlough discussed the success that could come from the new signage.

Councilmember Mercer said that he disagrees with some of the locations for the placement of the signs. He said the first step should be to get people off of the highway and into the downtown area. One sign is inside the Hwy 17 loop that crosses Hwy 264, this sign should be moved to another location. Once we know what the signs will cost then we can look at their placement.

Mr. Roberson extended a thank you to the Tourism Development Authority for appropriating \$10,000 for the purchase of signs.

By motion of Councilmember Pitt, seconded by Mayor Pro tem Finnerty, Council agreed to proceed with the Request for Proposals on the Wayfinding Project Signs and stipulated that recommendations be brought back to Council for consideration.

**PUBLIC HEARING 6:00PM– ZONING:**

**ACCEPT & ADOPT – RECOMMENDATION OF THE PLANNING BOARD TO DENY THE REZONING REQUEST OF PROPERTY LOCATED ON RIVER ROAD CONTAINING 2.19 ACRES, FROM R-15-S (RESIDENTIAL) TO B-2 (BUSINESS/COMMERCIAL) AND ADOPT THE RESOLUTION**

Mayor Hodges opened the public hearing. John Rodman, Community & Cultural Services Director explained that a request has been made by Donald Ayers to rezone a 2.19 acre parcel of land on the north side of River Road, between Pamlico Drive and Magnolia Drive, just east of Washington. The property is identified by the Beaufort County Tax Office as parcel # 5695-03-6479 and is currently zoned R15-S (Residential). The proposed zoning requested is for B-2 (Business/Commercial). The Rezoning request is not consistent with the Comprehensive Land Use Plan and the Future Land Use Map. The Planning Board voted unanimously to recommend to City Council to deny the rezoning request.

Councilmember Brooks asked if the residents can petition to keep this a residential area. Mr. Rodman said that if the rezoning request isn't granted, the property zoning will not change and it will remain residential.

Mayor Hodges called for comments from public.

Donald Ayers came forward and said the property has been zoned commercial since 1955 with Pamlico Village covenants. He is willing to sell it to Pamlico Village. It has been in his family for 36 years and he has been paying commercial taxes on it.

John Rodman explained there are some covenants that go along with Pamlico Village that allows the parcel to be commercial, but the city has it zoned residential.

Discussion continued regarding the covenants placed on the property by Pamlico Village. Mr. Rodman reminded Council that they can't look at the subdivisions restrictive covenants, they have to look at the request based on the Zoning Ordinance and Land Use Plan.

Jeff Daily – 302 Magnolia (Pamlico Village) said the covenants say "may be commercial" it is a residential property and the neighborhood is opposed to the commercial zoning.

Stan Edwards – 107 Camellia Way (Pamlico Village) said his property is adjacent to the property in question. The City has it zoned residential. Eighteen people signed petitions opposing the rezoning request as it would reduce property values.

Sharon Jakowski - 205 Canterbury (Pamlico Village) said she is concerned for safety if the property is rezoned commercial

There being no further comments from the public, Mayor Hodges closed the public hearing.

By motion of Councilmember Mercer, seconded by Councilmember Brooks, Council accepted the recommendation of the Planning Board to deny the rezoning request of the property located on River Road containing 2.19 acres, from R-15-S (Residential) to B-2 (Business/Commercial) and adopted the associated resolution.

**RESOLUTION OF THE CITY OF WASHINGTON ADOPTING THE PLAN  
CONSISTENCY REVIEW STATEMENT FOR A PROPOSED ZONING MAP  
AMENDMENT**

WHEREAS, The City of Washington received a request to rezone property from R 15-S (Residential) to B-2 (Business/Commercial) specifically identified as Beaufort County Tax Parcel 5695-03-6479;

WHEREAS, effective January 1, 2006, North Carolina General Statute 160A-383 requires that "prior to adopting or rejecting any zoning amendment" each local governing board "shall adopt a statement describing whether its action is consistent with an adopted comprehensive land use plan and explaining why the board considers the action taken to be reasonable and in the public interest";

WHEREAS, this zoning request was duly advertised and was the subject of a public hearing by the Council of the City of Washington on May 23, 2016;

WHEREAS, the Council for the City of Washington has considered the application to amend the Zoning Map and finds that the amendment is not warranted, in order to achieve the purposes of the Comprehensive Land Use Plan and the Future Land Use Map;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Washington, North Carolina that, the Plan Consistency Review Statement presented by the Planning Board be adopted and as a result, the adoption of the proposed rezoning of the subject parcel be denied.

Adopted this 23rd day of May 2016.

**ATTEST:**

**s/Cynthia S. Bennett  
City Clerk**

**s/Mac Hodges  
Mayor**

*RECESS*

**PUBLIC HEARING 6:00PM – OTHER:**

**ADOPT/AWARD – ORDINANCE TO CONDEMN AS UNSAFE THE STRUCTURE**

**LOCATED AT 331 WEST 7<sup>TH</sup> STREET AND AWARD THE DEMOLITION CONTRACT**  
*BACKGROUND AND FINDINGS: The governing body of the City may adopt and enforce ordinances relating to residential buildings or structures that fail to meet minimum standards of maintenance, sanitation, and safety. The minimum standards address conditions that are dangerous and injurious to public health, safety and welfare and identify circumstances under which a public necessity exists for the repair, closing or demolition of such buildings or structures. If after a notice and hearing the Code Official determines that the property has not been properly maintained and failed to meet minimum standards an order is issued to require the owner to demolish and remove the building or structure.*

*Complaint: 1/08/16*

*Notice of Hearing: 1/08/16*

*Hearing: 1/22/16*

*Order to Correct: 1/22/16*

*Time expired: 3/23/16*

*Notice of Council hearing: 5/16/16*

***BIDS:***

*Dudley Landscaping \$6,400*

*Armstrong Incorporated \$11,500*

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*Taylor's Hauling & Grading \$14,900*

Mayor Hodges opened the public hearing. John Rodman explained this property was scheduled for demolition four years ago, but was postponed due to demolition cost being \$28,000. The rules have changed since that time regarding asbestos materials and residential structures. Now you are not required to remove the asbestos and separate it from the other material. This change reduced the demolition price from \$28,000 to \$6,400.

Mayor Hodges called for comments from the public at this time.

Dot Moate asked if it would be possible for the fire department to use this property for training (live burn). Chief Rose said the property is too close to other structures and has asbestos shingles, so they can't burn it.

There being no further comments from the public, Mayor Hodges closed the public hearing.

By motion of Councilmember Pitt, seconded by Councilmember Beeman, Council adopted the ordinance condemning the structure located at 331 West 7<sup>th</sup> Street as unsafe and demolish and remove the structure.

By motion of Councilmember Pitt, seconded by Councilmember Brooks, Council awarded the demolition contract to the lowest responsible bidder, Dudley Landscaping, in the amount of \$6,400.

**AN ORDINANCE FINDING THAT THE BUILDING DESCRIBED HEREIN IN THE CITY OF WASHINGTON IS CONDEMNED AS UNSAFE AND DIRECTING THAT IT BE DEMOLISHED**

WHEREAS, the City Council of the City of Washington finds that the structure having an address of 331 West 7<sup>th</sup> Street, Washington, North Carolina and being owned by the Unknown Heirs of Daniel Dorsey and Ms. Dorothy Dorsey is condemned as, among other things, unsafe pursuant to North Carolina General Statute § 160A-426 and that all applicable statutory provisions have been complied with as a condition of the adoption of this Ordinance.

WHEREAS, the structure located on said property should be demolished and removed as directed by the Senior Building Official for, among other things, the reasons stated by the Senior Building Official in his January 22, 2016 Order to Remedy Defective Condition and Findings of Fact that was served on the property owner(s).

WHEREAS, the owner(s) of the structure have been given a reasonable opportunity to bring the structure into compliance with the applicable standards of the City Code as well as State statute in accordance with North Carolina General Statute § 160A-426 as well as pursuant to the Order issued by the Senior Building Official in said Notice of Decision.

WHEREAS, said owner (s) have failed to comply with said Order.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Washington as follows.

Section 1. The Senior Building Official is hereby authorized and directed to proceed to demolish and remove the above described structure located at 331 West 7th Street in accordance with applicable provisions of the City Code and North Carolina General Statute § 160A-426 *et seq.*

Section 2. The cost of the demolition and removal of the structure shall constitute a lien against the real property upon which the cost was incurred as provided in North Carolina General Statute § 160A-432.

Section 3. This Ordinance shall be recorded in the Office of the Register of Deeds of Beaufort County, North Carolina.

This Ordinance shall become effective on this date of adoption May 23, 2016.

**ATTEST:**

**s/Cynthia S. Bennett**  
**City Clerk**

**s/Mac Hodges**  
**Mayor**

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**SCHEDULED PUBLIC APPEARANCES: NONE**

**ADOPT – BUDGET ORDINANCE FOR FISCAL YEAR 2017, SET AD VALOREM TAX RATE AND USER FEE SCHEDULE**

Councilmember Mercer stated that Council went through several budget work sessions where he submitted reductions that would eliminate the need for the tax increase. He continued by saying he is opposed to putting the restroom on school property for Beebe Memorial Park. He also discussed sidewalks at the sports complex. He addressed the need to move the electrical panels at Festival Park as he is opposed to leaving them in the current location. He discussed the ground lease at the airport with SunEnergy and proposed including \$40,000 in the budget in order to install a sewer system that was a request of SunEnergy.

Councilmember Brooks said he previously asked about his wife being able to go on Council related trips with him and felt the City should pay for the expense associated with her attendance. He also said that City Council and County Commissioners should be working together. He spoke regarding building the bathroom facility on county property and noted this was the recommendation of the committee. He addressed line items referring to “professional services” and “legal service” and inquired why this was such a high amount. We need to cap our legal expenses. He questioned the line item “hotel project” and the “development fee: downtown – committee of 100 funds” and “stormwater fees”.

Councilmember Pitt said we seem to have interest in responding to our citizen’s needs – not based upon the budget. If the funds aren’t appropriated in the budget then we shouldn’t do anything that is not currently appropriated in the budget.

Mayor Pro tem Finnerty said she would like to revisit the façade grant program. It wasn’t used very much because it wasn’t promoted enough.

The City Manager responded to the questions presented by Council regarding the SunEnergy lease and Councilmember Mercer’s proposal to include \$40,000 in the budget to pay for the sewer improvements. Councilmember Mercer said the City should pay for sewer in order to get SunEnergy to build a hangar. Councilmember Beeman discussed the specifics of the lease regarding up-keep of the hangar. Mr. Roberson explained SunEnergy has shown no additional interest in building a hangar. No motion was made to include this item in the budget.

Mr. Roberson said the estimated cost to move the electrical panels at Festival Park is \$45,000. Mayor Hodges suggested landscaping to disguise the panels. No motion was made to include this item in the budget.

Mr. Roberson discussed the electrical distribution projects. Jeff Clark explained the projects are necessary as they tie our system together by building loops in the system. He can provide materials cost to Council. Councilmember Mercer said the Electric Advisory Committee should make recommendations of where tie lines should go. Susan Zachary said the Electric Advisory Committee hasn’t had a quorum in months so they can’t decide anything. Mr. Roberson said Mr. Clark’s crew can design the project instead of spending money on an engineer to do it and Nicholas McKinley (P.E. from Electric Advisory Committee) has volunteered to review and place his engineering stamp on the project.

A motion was made by Councilmember Mercer to place the \$110,000 back in the budget as engineering projects to Booth & Associates. Motion dies for lack of a second.

By motion of Councilmember Beeman, seconded by Mayor Pro tem Finnerty, Council voted to leave the \$110,000 in the budget with Mr. Clark and his crew doing the engineering. {Bring back cost of materials and labor for the entire project.}

Mr. Roberson addressed the overage in the Electric Budget. Mr. Rauschenbach said part of the overage was because the transfer to the General Fund went up by \$250,000; transfer to Cemetery Fund was \$80,000; payment of \$110,000 to Economic Development Fund. The projections were based on the last twelve months of electric purchases.

Mr. Roberson discussed the bathroom facility for Beebe Park. The committee didn't want bathrooms located near the graves, their plans show the bathrooms located on the school board property. Councilmember Brooks stated the neighborhood wants the bathroom facility on the corner lot (owned by school board) and we have permission from the school board to put the bathrooms on their property. The park committee unanimously agreed to leave the bathroom facilities as shown on the plan (on the school board property).

Mr. Roberson addressed the questions asked by Councilmember Brooks regarding legal fees and professional services. He noted that the legal fees have been reduced in the proposed budget. Professional service expenses are for engineering, architects, facilitators, etc.

Mr. Roberson stated that we are not spending any money on the downtown hotel project in the new budget.

Councilmember Brooks asked a question about the line item for emergency repairs - \$90,000. Mr. Rauschenbach explained this money is in contingency for funding for emergency repairs. This would have to be appropriated out of contingency before it can be spent.

Councilmember Brooks inquired about development fees of \$25,000 for the Committee of 100. Mr. Roberson explained that we borrowed \$25,000 from the Committee of 100 – we have to turn in the report to Committee of 100 and we hope to use the Fairfield Inn hotel for jobs to qualify for the \$25,000. Mr. Rauschenbach noted this is a capital project fund and no money will be spent next fiscal year, the numbers are basically for reporting purposes in budget.

Councilmember Beeman stated he had no further questions related to the budget.

Mayor Pro tem Finnerty asked to revisit the façade grant program. Mr. Roberson explained that we've had more than one applicant to repeatedly use the program. He wants to design a program for first time business owners in the downtown district. Mayor Pro tem Finnerty said there should be a time limit established before a previous recipient can apply again for funding. She further stated that people just don't know about the program. Mr. Roberson suggested taking a year off from funding the façade grant program and then bring back a redesigned program that would be more suitable to the central business district. Mr. Roberson also suggested revisiting a municipal service district tax similar to: Goldsboro, New Bern and Salisbury.

Councilmember Brooks said he like the idea of waiting a year on the façade grant funding in order to redesign the program.

By motion of Councilmember Mercer, seconded by Mayor Pro tem Finnerty, Council agreed to place the \$20,000 funding for the façade grant program back in the budget. Motion carried: 3-2 with Councilmember Brooks and Councilmember Beeman opposing.

Councilmember Pitt stated we need to create a dialogue with the Beaufort County Commissioner requesting that they assist with funding for the recreation programs and library. Mr. Roberson explained we are requesting funding from Beaufort County for these programs during their budget workshop on May 24, 2016.

Mr. Roberson explained there is funding under contingency in the general fund to fund the façade grant program without amending the budget as presented tonight.

By motion of Councilmember Pitt, seconded by Councilmember Beeman, Council adopted the Budget Ordinance for Fiscal Year 2017, set the 2016 Advalorem tax rate at \$0.52 per \$100.00 value with \$.01926 designated for the Public Safety Capital Reserve and \$.02 toward the Police Station Capital Project Fund, and set the user fee schedule included in the appendix of the budget. Motion carried 4-1 with Councilmember Mercer opposing.

CITY OF WASHINGTON, NORTH CAROLINA  
BUDGET ORDINANCE FOR FISCAL YEAR 2017

BE IT ORDAINED by the City Council of the City of Washington, North Carolina, as follows:

**Section 1.** The following amounts are hereby appropriated for the operation of the City of Washington government and its activities for the fiscal year beginning July 1, 2016, and ending June 30, 2017, according to the following schedules:

Schedule A. General Fund

<u>General Government</u>	
City Council	57,589
Mayor	13,651
City Manager	309,870
TDA Director	116,746
Human Resources	395,254
Finance	515,676
Purchasing	147,618
Information Systems	347,255
Billing	170,917
Customer Services	649,523
Planning/Zoning	332,780
Code Enforcement	292,078
Legal	142,000
Economic Development	335,518
Miscellaneous	944,944
Debt Service	221,349
Contingency	74,396
<u>Public Safety</u>	
Police	3,016,766
E-911 Communication	318,656
Fire	1,095,074
Emergency Medical Services	1,835,910
<u>Public Works</u>	
Administration	79,209
Municipal Building	258,501
Equipment Services	142,777
Street Maintenance	513,801
Powell Bill	285,160
Street Lighting	0
Storm Water Improvements	299,877
<u>Cultural and Leisure</u>	
Brown Library	429,063
Recreation Administration	140,145
Recreation Events & Facilities	201,168
Senior Programs	197,525
Waterfront Docks	161,904
Civic Center	59,620
Aquatic Center	355,594
Building & Grounds	657,890
Outside Agencies	89,203
Total General Fund Appropriations	\$15,205,007

Schedule B. Water Fund

Debt Services	0
Miscellaneous	914,808
Administration	110,692
Water Meter Services	225,772
Water Treatment	1,371,964
Water Distribution Maintenance	299,869
Water Distribution Construction	223,110
Contingency	12,565
Total Water Fund Appropriations	3,158,780

Schedule C. Sewer Fund

Debt Service	297,212
Miscellaneous	815,231
Administration	109,359
Wastewater Collection Maintenance	256,693
Wastewater Collection Construction	216,537
Wastewater Treatment	1,170,743
Wastewater Stations	398,817
Contingency	17,592
Total Sewer Fund Appropriations	3,282,184

Schedule D. Storm Water Management Fund

Debt Service	484,417
Operations	263,114
Nutrient Control	6,100
Contingency	2,996
Total Storm Water Management Fund Appropriations	756,627

Schedule E. Electric Fund

Debt Service	90,623
Miscellaneous	4,200,236
Administration	523,924
Utility Communications	276,982
Electric Meter Services	561,203
Purchase Power	23,307,743
Substation Maintenance	492,683
Load Management	734,108
Power Line Maintenance	1,840,771
Power Line Construction	2,780,737
Contingency	<u>15,376</u>
Total Electric Fund Appropriations	34,824,386

Schedule F. Airport Fund

Operational Expenses	692,889
Contingency	<u>0</u>
Total Airport Fund Appropriations	692,889

Schedule G. Solid Waste Fund

Debt Service	0
Solid Waste Operations	1,297,959
Contingency	<u>77</u>
Total Solid Waste Fund Appropriations	1,298,036

Schedule H. Cemetery Fund

Debt Service	7,366
Operational Expenses	301,278
Contingency	<u>0</u>
Total Cemetery Fund Appropriations	308,644

Schedule I. Library Trust Fund

Administration Charges to General Fund for Library Operations	<u>600</u>
Total Library Trust Fund Appropriations	600

Schedule J. Cemetery Trust Fund

Administration Charges to Cemetery Fund for Operations	<u>2,000</u>
Total Cemetery Trust Fund Appropriations	2,000

Schedule K. Public Safety Capital Reserve Fund

Transfer to General Fund	<u>166,970</u>
Total Public Safety Capital Reserve Fund Appropriations	166,970

Schedule L. Economic Development/Capital Reserve Fund

Transfer to General Fund	335,518
Contingency	<u>0</u>
Total Economic Development/Capital Reserve Fund Appropriations	335,518

Schedule M. Water Capital Reserve Fund

Transfer to Water Fund	<u>4,000</u>
Total Water Capital Reserve Fund Appropriations	4,000

Schedule N. Sewer Capital Reserve Fund

Transfer to Sewer Fund	<u>10,000</u>
Total Sewer Capital Reserve Fund Appropriations	10,000

Schedule O. Trillium Play Together Grant

Trillium Play Together Grant	284,156
Total Trillium Play Together Grant	284,156

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Schedule P. Hotel Project- New Age Properties	
Hotel Project- New Age Properties	<u>206,400</u>
Total Hotel Project- New Age Properties	206,400
Schedule Q. CDBG Job Creation iDX	
CDBG Job Creation iDX	<u>300,000</u>
Total CDBG Job Creation iDX	300,000
Schedule R. Program Income Fund	
Program Income Fund	<u>5,957</u>
Total Program Income Fund	5,957
Schedule S. Pedestrian Plan Grant	
Pedestrian Plan Grant	<u>10,000</u>
Total Pedestrian Plan Grant	10,000
Schedule T. Downtown Development	
Downtown Development	<u>85,500</u>
Total Downtown Development	85,500
Schedule U. RZEDB- Storm Water Project	
RZEDB- Storm Water Project	<u>5,012,039</u>
Total RZEDB- Storm Water Project	5,012,039
Schedule V. iDX Impressions Expansion	
iDX Impressions Expansion	<u>512,500</u>
Total iDX Impressions Expansion Project	512,500
Schedule W. Police Station CPF	
Police Station CPF	<u>1,206,854</u>
Total Police Station CPF	1,206,854
Schedule X. Financial Software CPF	
Financial Software CPF	<u>250,000</u>
Total Financial Software CPF	250,000
Schedule Y. Façade Grant Program	
Economic Development- Façade Grant	<u>20,000</u>
Total Façade Fund Grant	20,000
Schedule Z. Airport Terminal Grant	
Airport Terminal Grant	<u>1,254,488</u>
Total Airport Terminal Grant	1,254,488
Schedule A1. Wayfinding Project	
Wayfinding Project	<u>150,000</u>
Total Wayfinding Project	150,000
Schedule A2. Airport Rehabilitation Grant	
Airport Rehabilitation Grant	<u>460,121</u>
Total Airport Rehabilitation Grant	460,121
Schedule B1. CWSF Loan	
CWSF Loan	<u>2,000,000</u>
Total CWSF Loan	2,000,000
Schedule C1. EDA Water Projects	
EDA Water Projects	<u>1,428,262</u>
Total EDA Water Projects	1,428,262
Schedule D1. EDA Sewer Projects	
EDA Sewer Projects	<u>1,423,894</u>
Total EDA Sewer Projects	1,423,894

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Schedule E1. Internal Service Fund

Worker's Compensation Claim Payments	<u>97,000</u>
Total Internal Service Fund Appropriations	97,000

Schedule F1. Vehicle Replacement Fund

Vehicle Replacement Fund	<u>709,081</u>
Total Vehicle Replacement Fund	709,081

Schedule G1. Facility Maintenance Fund

Facility Maintenance Fund	<u>500</u>
Total Facility Maintenance Fund	500

Total Appropriations for all Funds	\$75,462,393
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Section 2. It is estimated that the following revenue will be available during the year beginning July 1, 2016, and ending June 30, 2017, to meet the foregoing appropriations according to the following schedule:

Schedule A. General Fund

Ad Valorem Taxes	4,540,812
Other Taxes & Licenses	2,657,026
Unrestricted Intergovernmental Revenue	2,073,811
Restricted Intergovernmental Revenue	636,776
Permits & Fees	68,570
Sales and Services	946,240
Investment Earnings	33,000
Miscellaneous	25,007
Transfers From	1,555,542
Administrative Charges	2,575,982
Long Term Debt Issued	0
Fund Balance Appropriated	<u>92,241</u>
Total General Fund Revenues	15,205,007

Schedule B. Water Fund

Water Charges	77,360
Sales and Services	3,035,100
Interest Earnings	8,000
Miscellaneous	1,000
Installment Note Proceeds	0
Rents	37,320
Transfer from Water Capital Reserve	0
Fund Balance Appropriated	<u>0</u>
Total Water Fund Revenues	3,158,780

Schedule C. Sewer Fund

Wastewater Charges	29,607
Sales and Services	3,236,681
Interest Earnings	10,000
Assessments	5,896
Loan Proceeds	0
Fund Balance Appropriated	<u>0</u>
Total Sewer Fund Revenues	3,282,184

Schedule D. Storm Water Management Fund

Interest Earnings	1,500
Storm Water Charges	679,639
Interest Rebates (RZEDB)	67,988
Other Fees	7,500
Fund Balance Appropriated	<u>0</u>
Total Storm Water Management Fund Revenues	756,627

Schedule E. Electric Fund

Electric Charges	34,015,329
Sales and Services	482,095
Interest Earnings	30,000
Miscellaneous	78,000
Installment Note Proceeds	0
Administration Charges From Other Funds:	
Water	162,095
Sewer	<u>56,867</u>
Total Electric Fund Revenues	34,824,386

Schedule F. Airport Fund

Rentals	60,000
Sales & Services	214,233
Interest	200
Grants	300,000
Transfer from General Fund:	
General Fund	118,656
Fund Balance Appropriated	<u>0</u>
Total Airport Fund Revenues	692,889

Schedule G. Solid Waste Fund

Interest Earnings	800
Solid Waste Tax	6,000
Fees	1,291,236
Fund Balance Appropriated	<u>0</u>
Total Solid Waste Fund Revenues	1,298,036

Schedule H. Cemetery Fund

Interest Earnings	150
Sales & Services	229,550
Transfer from G/F	0
Adm. Charges from Cemetery Trust	2,000
Transfer from Electric Fund	72,813
Fund Balance Appropriated	<u>4,131</u>
Total Cemetery Fund Revenues	308,644

Schedule I. Library Trust Fund

Interest Earnings	<u>600</u>
Total Library Trust Fund Revenues	600

Schedule J. Cemetery Trust Fund

Interest Earnings	<u>2,000</u>
Total Cemetery Trust Fund Revenues	2,000

Schedule K. Public Safety Capital Reserve Fund

Transfer From General Fund	166,970
Fund Balance Appropriated	<u>0</u>
Total Public Safety Capital Reserve Fund Revenues	166,970

Schedule L. Economic Development /Capital Reserve Fund

Payments From Other Funds	<u>335,518</u>
Total Economic Development/Capital Reserve Fund Revenues	335,518

Schedule M. Water Capital Reserve Fund

Impact Fees	4,000
Interest Earnings	0
Fund Balance Appropriated	<u>0</u>
Total Water Capital Reserve Fund Revenues	4,000

Schedule N. Sewer Capital Reserve Fund

Impact Fees	10,000
Interest Earnings	0
Fund Balance Appropriated	<u>0</u>
Total Sewer Capital Reserve Fund Revenues	10,000

Schedule O. Trillium Play Together Grant

Trillium Play Together Grant	<u>284,156</u>
Total Trillium Play Together Grant	284,156

Schedule P. Hotel Project- New Age Properties

Hotel Project- New Age Properties	<u>206,400</u>
Total Hotel Project- New Age Properties	206,400

Schedule Q. CDBG Job Creation iDX

CDBG Job Creation iDX	<u>300,000</u>
Total CDBG Job Creation iDX	300,000

Schedule R. Program Income Fund

Program Income Fund	<u>5,957</u>
Total Program Income Fund	5,957

Schedule S. Pedestrian Plan Grant

Pedestrian Plan Grant	<u>10,000</u>
Total Pedestrian Plan Grant	10,000

Schedule T. Downtown Development

Downtown Development	<u>85,500</u>
Total Downtown Development	85,500

Schedule U. RZEDB- Storm Water Project

RZEDB- Storm Water Project	<u>5,012,039</u>
Total RZEDB- Storm Water Project	5,012,039

Schedule V. iDX Impressions Expansion

iDX Impressions Expansion	<u>512,500</u>
Total iDX Impressions Expansion Project	512,500

Schedule W. Police Station CPF

Police Station CPF	<u>1,206,854</u>
Total Police Station CPF	1,206,854

Schedule X. Financial Software CPF

Financial Software CPF	<u>250,000</u>
Total Financial Software CPF	250,000

Schedule Y. Façade Grant Program

Transfer from General Fund	<u>20,000</u>
Total Façade Grant Program	20,000

Schedule Z. Airport Terminal Grant

Airport Terminal Grant	<u>1,254,488</u>
Total Airport Terminal Grant	1,254,488

Schedule A1. Wayfinding Project

Wayfinding Project	<u>150,000</u>
Total Wayfinding Project	150,000

Schedule A2. Airport Rehabilitation Grant

Airport Rehabilitation Grant	<u>460,121</u>
Total Airport Rehabilitation Grant	460,121

Schedule B1. CWSF Loan

CWSF Loan	<u>2,000,000</u>
Total CWSF Loan	2,000,000

Schedule C1. EDA Water Projects

EDA Water Projects	<u>1,428,262</u>
Total EDA Water Projects	1,428,262

Schedule D1. EDA Sewer Projects

EDA Sewer Projects	<u>1,423,894</u>
Total EDA Sewer Projects	1,423,894

Schedule E1. Internal Service Fund

Worker's Compensation Fund	97,000
Total Internal Service Fund	97,000

Schedule F1. Vehicle Replacement Fund

Vehicle Replacement Fund	709,081
Total Vehicle Replacement Fund	709,081

Schedule G1. Facility Maintenance Fund

Facility Maintenance Fund	500
Total Facility Maintenance Fund	500

Total Estimated Revenues for all Funds \$75,462,393

**Section 3.** There is hereby levied the following rate of tax on each one hundred dollars (\$100.00) valuation of estimated taxable property listed for taxes as of January 1, 2016, for the purpose of raising the revenues from property taxes, as set forth in the foregoing estimates, and in order to finance the foregoing appropriations:

General Fund	
Total Rate per \$100 of	
Valuation of Taxable Property	.52

Such rate of tax is based on an estimated total assessed valuation of property tax for the purpose of taxation of \$859,268,800 with an estimated rate of collections of ninety-eight percent (98%).

**Section 4.** Some estimates of revenue other than the property tax exceed the amount actually realized in cash from each source in the preceding fiscal year, but the facts warrant the expectations that in each case the estimated amount will actually be realized in cash during the budget year.

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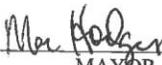
**Section 5.** Appropriations are authorized by department totals. The Finance Officer is authorized to reallocate departmental appropriations among various line item objects of expenditures and revenues as necessary during the budget year. The City Manager is authorized to reallocate appropriations among the various departmental totals of expenditures within the General Fund, Water Fund, Sewer Fund, Electric Fund, Storm Water Management Fund, Airport Fund, Solid Waste Fund, and Cemetery Fund as allowed by North Carolina General Statute 159-15. Any such transfers between departments shall be reported to the City Council at its next regular meeting following the transfer and shall be entered into the official minutes of the City of Washington.

**Section 6.** Copies of this ordinance shall be filed with the Finance Director of the City of Washington, to be kept on file by him for his direction in the disbursement of City funds.

**Section 7.** All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**Section 8.** This ordinance shall become effective July 1, 2016.

Adopted this the 23rd day of May, 2016.

  
MAYOR





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**NEW BUSINESS: NONE**

**ANY OTHER ITEMS FROM CITY MANAGER: NONE**

**ANY OTHER BUSINESS FROM THE MAYOR OR OTHER MEMBERS OF COUNCIL:**

Councilmember Pitt mentioned the following reminders:

- Congressional Candidate Election Day – June 7<sup>th</sup>
- Town Hall Day – June 8<sup>th</sup>

**CLOSED SESSION: UNDER NCGS § 143-318.11 (A)(6) PERSONNEL & (A)(3) ATTORNEY/CLIENT PRIVILEGE**

By motion of Councilmember Pitt, seconded by Councilmember Brooks, Council entered into closed session under NCGS § 143-318.11 (A)(6) Personnel and (A)(3) Attorney/Client Privilege at 7:50pm.

By motion of Councilmember Beeman, seconded by Councilmember Brooks, Council agreed to come out of closed session at 8:58pm.

**DISCUSSION: WHDA**

Councilmember Beeman requested that the contact information for WHDA be removed from the City of Washington website (directory). That person is not a city employee and shouldn't be listed on the employee directory. Council was in agreement and the City Clerk will remove the information.

**ADJOURN**

By motion of Councilmember Pitt, seconded by Councilmember Brooks, Council adjourned the meeting at 9:10pm until Monday, June 13, 2016 at 5:30pm in the Council Chambers at the Municipal Building.

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**Cynthia S. Bennett, MMC**  
City Clerk