
The Washington City Council met in a continued session on Monday, April 22, 2013 at 5:30 pm in the City Council Chambers at the Municipal Building. Present were: Archie Jennings, Mayor; Bobby Roberson, Mayor Pro tem; Doug Mercer, Councilman; Edward Moultrie, Councilman; Richard Brooks, Councilman; Josh Kay, City Manager; and Cynthia Bennett, City Clerk.

Councilman Pitt arrived at 6:40 pm.

Also present were: Matt Rauschenbach, Chief Financial Officer; Stacy Drakeford, Fire and Police Services Director; Robbie Rose, Fire Chief; Allen Lewis, Public Works Director; Keith Hardt, Utilities Director; John Rodman, Community/Cultural Resources Director; Kristi Roberson, Parks and Recreation Manager; Susan Hodges, Human Resource Director; Gloria Moore, Library Director; David Carraway, IT Department and Mike Voss, Washington Daily News.

Mayor Jennings called the meeting to order and Councilman Moultrie delivered the invocation.

APPROVAL/AMENDMENTS TO AGENDA

By motion of Councilman Mercer, seconded by Mayor Pro tem Roberson, Council approved the agenda as presented.

RECESS: PROCLAMATION NATIONAL DAY OF PRAYER - MAY 2, 2013

RESOLUTION: OPPOSING GOVERNOR MCCRORY AND THE GENERAL ASSEMBLY CLOSING AND CONSOLIDATING NC HIGHWAY PATROL COMMUNICATIONS CENTERS

City Manager, Josh Kay explained that the we received a letter requesting that Council oppose Governor McCrory's proposed budget, which calls for the closure of the North Carolina Highway Patrol Troop A Communications Center, located in Williamston and the termination of most of its staff. Centers in Greensboro and Asheville are also slated for closure under the proposal as pointed out by Mayor Pro tem Roberson. This resolution requests that our State legislators maintain Troop A Communications in Williamston as well as centers in Asheville and Greensboro in order to preserve this valuable local resource in and around our community.

By motion of Mayor Pro tem Roberson, seconded by Councilman Moultrie, Council approved the resolution opposing Governor McCrory and the General Assembly closing and consolidating NC Highway Patrol Communications Centers.

RESOLUTION OPPOSING GOVERNOR MCCRORY AND THE GENERAL ASSEMBLY CLOSING AND CONSOLIDATING NC HIGHHWAY PATROL COMMUNICATIONS CENTERS

WHEREAS, Governor Pat McCrory proposes closing three of eight NC Highway Patrol Communications Centers and consolidating them with the Raleigh office; and

WHEREAS, in an effort to control costs, plans are to close the NC Highway Patrol Communications Centers in Williamston, as well as stations in Asheville and Greensboro; and

WHEREAS, the State Highway Patrol has more than 1,600 troopers who cover 78,000 miles in North Carolina roadways, enforcing the state's traffic laws, guiding traffic during hurricane evacuations, rerouting traffic around hazardous chemical spills, and standing ready, should any act of terrorism occur; and

WHEREAS, the Williamston Highway Patrol Communications Center (Troop A), alone, processes 600 incoming calls daily (219,000 annually), serves 20 counties (Martin, Pitt, Beaufort, Washington, Tyrrell, Hyde, Dare, Currituck, Jones, Lenoir, Carteret, Craven, Pamlico, Hertford, Bertie, Gates, Chowan, Perquimans, Pasquotank, Camden) and dispatches to 180 troopers; and

WHEREAS, the Williamston Highway Patrol Communications Center has been remodeled and upgraded to house the latest equipment and technology; and

WHEREAS, the Williamston Highway Patrol Communication Center is a key employment center for our neighboring community; and

WHEREAS, although it has been suggested revenue may be saved through consolidation, a higher turnover of state jobs often occur in metropolitan areas, and the consolidation could actually end-up costing more, due to personnel costs associated with employee turnover rates; and

WHEREAS, there is the concern that lives will be lost, due to delayed response time caused by operators in a communication center centralized in Raleigh becoming overloaded and being unfamiliar with the area.

NOW, THEREFORE BE IT RESOLVED, the City Council of the City of Washington strongly appeals to Governor McCrory to reconsider his recommendation to members of the General Assembly to close the NC Highway Patrol communications centers in Williamston as well as in Asheville and Greensboro to balance the state budget.

ADOPTED, this the 22nd day of April 2013.

Attest:

s/Cynthia S. Bennett, CMC
City Clerk

s/N. Archie Jennings, III
Mayor

BUDGET: GENERAL FUND OVERVIEW

Josh Kay, City Manager presented the General Fund Overview process. At the November retreat last year it was discussed how to handle the upcoming budget process. At the direction of Council, the budget will be presented with a high level overview where staff will highlight major changes and subsequent follow-up meetings will involve more detailed discussion. Thursday's meeting (4-25-13) will be more of a Council driven process (Council questions and budget recommendations as well as providing direction to staff). The direction given by Council on Thursday can be done by a consensus, straw polling method.

FY 2013-2014 Budget
General Fund Overview

Budget Workshops:

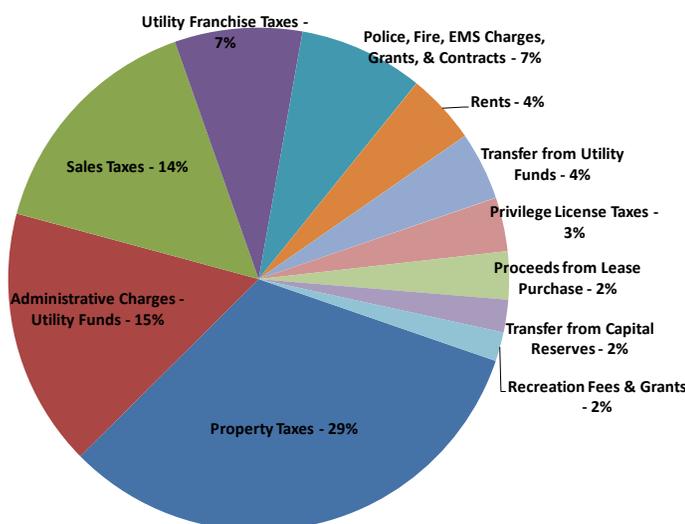
- Monday, April 22nd – General Fund Overview
 - Staff presents Proposed General Fund
 - Highlights major changes
 - Highlights proposed capital purchases
- Thursday, April 25th – General Fund Detailed Discussion
 - Staff responds to City Council questions
 - Council provides direction to staff of changes to General Fund Budget
- Monday, May 6th – Utility Fund Overview
- Thursday, May 9th – Utility Fund Detailed Discussion

General Fund:

	2012-2013 Original Budget	2012-2013 Amended Budget	2013-2014 Proposed Budget	Difference from 12/13 Original Budget
GF Revenue	\$14,491,745	\$17,455,258	\$14,796,230	\$304,485
GF Expenses	\$14,491,745	\$17,455,258	\$14,796,230	\$304,485

General Fund Revenue:

- 90% of all GF Revenue from 11 sources:
 - Property Taxes (29%)
 - Administrative Charges from Utility Funds (15%)
 - Sales Taxes (14%)
 - Utility Franchise Taxes (7%)
 - Police, Fire, EMS Charges, Grants, Contracts, & Fees (7%)
 - Rents (4%)
 - Transfer from Utility Funds (4%)
 - Privilege Licenses (3%)
 - Proceeds from Lease Purchases (3%)
 - Transfer from Capital Reserves (2%)
 - Recreation Fees & Grants (2%)



General Fund Revenue Highlights:

- Property Taxes
 - Proposed: \$4,286,324
 - No increase in tax rate proposed
 - Increased collections of \$155,000
- Utility Fund Transfer
 - Total Proposed: \$582,495
 - Water Fund: \$71,963
 - Sewer Fund: \$40,532
 - Electric Fund: \$470,000
 - Decrease of \$376,121 from 12/13 Budget
- Administrative Charges from Utility Funds
 - Total Proposed: \$2,202,635
 - Increase of \$218,373 or 1.1%

General Fund Revenue Highlights:

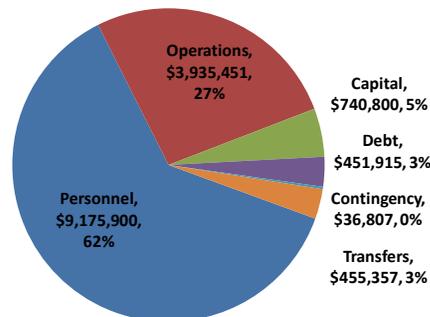
- Privilege Licenses
 - Proposed: \$460,374
 - Increase of \$280,374
- Proceeds from Lease Purchase
 - Proposed: \$409,000
 - Decrease of \$362,368
- Fund Balance Appropriated
 - Proposed: \$186,200
 - \$75,000 – Reserved for PEG Channel improvements
 - \$111,200 – Powell Bill funds

General Fund Expenses:

- Government & Administration - \$620,995 (4%)
- Administrative Services - \$2,110,921 (14%)
- Police & Fire Services - \$5,749,801 (39%)

- Community & Cultural Services – \$2,348,372 (16%)
- Public Works - \$2,159,434 (15%)
- Other Departments - \$1,242,690 (8%)
- Outside Agencies - \$75,295 (1%)
- Debt Service - \$451,915 (3%)
- Contingency - \$36,807 (less than 1%)

General Fund Expenses



General Fund Expenses:

- Personnel Expenses
 - Cost-of-Living: 3% for all employees
 - Merit Increase: Maximum of 2.5%
 - Job Maturity: Maximum of 2.5%
 - Employees are eligible for Job Maturity or Merit Increase, NOT both
 - Health Savings Account contribution: \$600
 - Health Insurance: 8% rate increase for both City and employees with dependent coverage
 - NC Retirement: City contribution increased by 0.33%

Government & Administration

	Personnel	Operations	Capital	Debt	Contingency	Transfers	Total
City Council	\$32,926	\$29,750	\$0	\$0	\$0	\$0	\$62,676
Mayor's Office	\$11,525	\$2,275	\$0	\$0	\$0	\$0	\$13,800
City Manager	\$287,719	\$16,800	\$0	\$0	\$0	\$0	\$304,519
Legal Services	\$0	\$240,000	\$0	\$0	\$0	\$0	\$240,000
TOTAL	\$332,170	\$288,825	\$0	\$0	\$0	\$0	\$620,995
Percentage of Total	53%	47%	0%	0%	0%	0%	0%

Government & Administration:

- Major Highlights/Changes
 - City Council - Election Expenses: \$7,100
 - Mayor – Election Expenses: \$1,100

Administrative Services

	Personnel	Operations	Capital	Debt	Contingency	Transfers	Total
Human Resources	\$227,076	\$103,588	\$0	\$0	\$0	\$0	\$330,664
Finance	\$410,774	\$104,675	\$0	\$0	\$0	\$0	\$515,449
Purchasing/Warehouse	\$115,518	\$20,115	\$25,000	\$0	\$0	\$0	\$160,633
Information Services	\$75,328	\$170,366	\$105,000	\$0	\$0	\$0	\$350,694
Billing Department	\$74,323	\$80,500	\$0	\$0	\$0	\$0	\$154,823
Customer Service	\$333,958	\$264,700	\$0	\$0	\$0	\$0	\$598,658
TOTAL	\$1,236,977	\$743,944	\$130,000	\$0	\$0	\$0	\$2,110,921
Percentage of Total	59%	35%	6%	0%	0%	0%	0%

Administrative Services:

- Major Highlights/Changes
 - HR – Professional Services: \$39,500

- Classification & Pay Study: \$35,000
- HR – Employee Development Programs: \$6,500
 - Employee Recognition Luncheon: \$3,000
- Purchasing/Warehouse – Capital Outlay: \$25,000
 - 1/3rd of parking lot repaving
- IT – Capital Outlay: \$105,000
 - Virtualization: \$30,000
 - PEG Channel Equipment: \$75,000
 - Paid out of PEG Restricted Funds

Administrative Services:

- Major Highlights/Changes
 - Customer Service – Employee Development: \$5,800
 - Business Manager Key Accounts Conference: \$4,200
 - Customer Service – Credit Card Processing Fees: \$85,000

Police & Fire Services

	Personnel	Operations	Capital	Debt	Contingency	Transfers	Total
Police Department	\$2,454,116	\$396,811	\$66,000	\$0	\$0	\$0	\$2,916,927
E-911 Communications	\$314,524	\$84,959	\$0	\$0	\$0	\$0	\$399,483
Fire Department	\$524,514	\$215,373	\$25,000	\$0	\$0	\$0	\$764,887
EMS	\$1,528,143	\$140,361	\$0	\$0	\$0	\$0	\$1,668,504
TOTAL	\$4,821,297	\$837,504	\$91,000	\$0	\$0	\$0	\$5,749,801
Percentage of Total	84%	15%	2%	0%	0%	0%	

Police & Fire Services:

- Major Highlights
 - Police – Employee Development: \$15,000
 - Certification for Animal Control Officer
 - Police – Capital Outlay: \$66,000
 - Replacement & Required equipment & marking of 2 Patrol Vehicles (#130 & 150)
 - Fire & EMS – Salaries: Significant reallocation of personnel costs
 - Fire – Capital Outlay: \$25,000
 - Replacement of support vehicle
 - EMS – EMS Bad Debt Collection: \$10,000

Community & Cultural Services

	Personnel	Operations	Capital	Debt	Contingency	Transfers	Total
Code Enforcement/Inspections	\$211,742	\$52,680	\$20,000	\$0	\$0	\$0	\$284,422
Planning & Zoning	\$288,075	\$36,250	\$85,000	\$0	\$0	\$0	\$409,325
Brown Library	\$275,133	\$153,411	\$24,600	\$0	\$0	\$0	\$453,144
Recreation Administration	\$63,298	\$60,487	\$70,000	\$0	\$0	\$0	\$193,785
Events & Facilities	\$109,195	\$72,034	\$0	\$0	\$0	\$0	\$181,229
Athletics & Programs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Senior Programs	\$135,283	\$75,063	\$40,000	\$0	\$0	\$0	\$250,346
Waterfront Docks	\$54,967	\$61,340	\$0	\$0	\$0	\$0	\$116,307
Civic Center	\$73,877	\$77,250	\$0	\$0	\$0	\$0	\$151,127
Aquatic Center	\$146,497	\$145,990	\$16,200	\$0	\$0	\$0	\$308,687
TOTAL	\$1,358,067	\$734,505	\$255,800	\$0	\$0	\$0	\$2,348,372
Percentage of Total	58%	31%	11%	0%	0%	0%	

Community & Cultural Services:

- Major Highlights
 - Code Enforcement – Contract Services-Housing Demolition: \$25,000
 - Code Enforcement – Capital Outlay: \$20,000
 - Replacement of Inspections Vehicle
 - Planning/Zoning – Installment Purchases: \$85,000
 - Initiation of Wayfinding Program: \$65,000
 - Initiation of Streetcape Design: \$20,000
 - Library – Contract Services: \$31,750
 - Maintenance/Support Contract with Soundside Group: \$12,240
 - Library – Capital Outlay: \$24,600

- Replacement of Library interior lighting

Community & Cultural Services:

- Major Highlights
 - Recreation Administration – New line items to account for ½ of Peterson Building, results in equal reduction in Senior Center line-items
 - Water & Electric Utilities: \$10,000
 - Maintenance/Repair Building: \$3,850
 - Maintenance/Repair HVAC: \$5,960
 - Janitorial Supplies: \$1,500
 - Recreation Administration – Installment Purchases: \$70,000
 - Peterson Building Roof Repair: \$60,000
 - Replacement of HVAC unit: \$10,000

Community & Cultural Services:

- Major Highlights
 - Senior Programs – Installment Purchases: \$40,000
 - Senior Center entrance & handicap ramp rebuild
 - Aquatic Center – Capital Outlay: \$16,200
 - Phase 1 of Replacement of Dectron unit

Public Works

	Personnel	Operations	Capital	Debt	Contingency	Transfers	Total
Equipment Services	\$73,538	\$40,974	\$0	\$0	\$0	\$0	\$114,512
Street Maintenance	\$382,459	\$77,073	\$25,000	\$0	\$0	\$0	\$484,532
Powell Bill	\$107,064	\$247,285	\$0	\$0	\$0	\$0	\$354,349
Street Lighting	\$0	\$126,240	\$0	\$0	\$0	\$0	\$126,240
Public Works Director	\$68,018	\$2,000	\$0	\$0	\$0	\$0	\$70,018
Stormwater Improvements	\$295,421	\$16,525	\$0	\$0	\$0	\$0	\$311,946
Parks & Ground Maintenance	\$259,476	\$199,361	\$239,000	\$0	\$0	\$0	\$697,837
TOTAL	\$1,185,976	\$709,458	\$264,000	\$0	\$0	\$0	\$2,159,434
Percentage of Total	55%	33%	12%	0%	0%	0%	

Public Works:

- Major Highlights
 - Street Maintenance – Capital Outlay: \$25,000
 - Purchase of an Air Compressor
 - Parks & Grounds Maintenance – Capital & Installment Purchases: \$239,000
 - Boardwalk Replacement Phases 3&4: \$25,000
 - Soccer Field Lighting: \$150,000
 - Todd Maxwell Complex Restrooms: \$64,000

Other Departments

	Personnel	Operations	Capital	Debt	Contingency	Transfers	Total
TDA Director	\$102,402	\$3,550	\$0	\$0	\$0	\$0	\$105,952
Municipal Building	\$51,865	\$120,715	\$0	\$0	\$0	\$0	\$172,580
Miscellaneous	\$87,146	\$265,655	\$0	\$0	\$0	\$455,357	\$808,158
Economic Development	\$0	\$156,000	\$0	\$0	\$0	\$0	\$156,000
TOTAL	\$241,413	\$545,920	\$0	\$0	\$0	\$455,357	\$1,242,690
Percentage of Total	19%	44%	0%	0%	0%	37%	

Other Departments:

- Major Highlights
 - Municipal Building – Maint/Repair Building: \$37,000
 - Repaving City Hall rear parking lot: \$10,000
 - Remodel City Hall Basement kitchen: \$5,000
 - Miscellaneous – Miscellaneous Expenses: \$50,000
 - CDBG Repayment - \$25,000

- Miscellaneous Transfers: \$455,357
 - Capital Reserves: \$120,901
 - Airport Fund: \$0
 - Cemetery Fund: \$115,906
 - Façade Fund: \$10,000
 - Tourism Authority: \$208,550
 - 97% of Occupancy Taxes
 - Economic Development
 - Professional Services: \$30,000
 - 2nd Year of RSI Contract: \$15,000
- Economic Development Projects: \$60,000

Outside Agencies

Organization	12/13 Budget	Requested	13/14 Budget
Arts Council & Concerts	\$16,000	\$24,000	\$16,000
Boys & Girls Club	\$16,000	\$24,300	\$16,000
Zion Shelter	\$6,000	\$15,000	\$8,500
Blind Center	\$1,000	\$2,500	\$1,250
Eagle's Wings	\$1,000	\$0	\$0
Purpose of God	\$24,000	\$50,000	\$18,000
Kiwanis (Christmas Parade)	\$1,500	\$2,800	\$1,500
Washington Community Care	\$250	\$0	\$0
Wright Flight	\$3,500	\$5,000	\$3,500
American Red Cross	\$0	\$5,000	\$500
Veteran's Park	\$0	\$5,000	\$0
Human Relations Council	\$1,000	\$1,500	\$1,000
Domestic Violence Shelters	\$0	\$2,000	\$2,000
Wildlife Guild	\$7,045	\$7,415	\$7,045
TOTAL	\$77,295	\$144,515	\$75,295

Debt Service:

- Total: \$451,915
- Major Highlights:
 - USDA Principle & Interest: \$166,985
 - Recovery Bond Principle & Interest: \$4,269
 - Other Existing Principal & Interest: \$259,071
 - Proposed Installment Principal & Interest: \$21,590
 - 3 months of debt only

Contingency:

- Total: \$36,807

General Fund

	2012-2013 Original Budget	2012-2013 Amended Budget	2013-2014 Proposed Budget	Difference from 12/13 Original Budget
GF Revenue	\$14,491,745	\$14,839,967	\$14,796,230	\$304,485
GF Expenses	\$14,491,745	\$14,839,967	\$14,796,230	\$304,485

Questions/Answers and/or Concerns Addressed:

Councilman Mercer requested an explanation of Administrative cost allocation (how/where) allocated? Mayor Jennings requested Mr. Kay be prepared to address both questions on Thursday (other places where the administrative cost/allocations are pulled from).

Mayor Jennings requested clarification – “are the top two headings the sum total of our administrative charges, your response was there are other places in the budget where those administrative charges are pulled from”? Current formula located on page 334 of the budget book.

Mr. Kay highlighted some of the proposed changes in personnel expenditures. Staff is recommending a 3% cost of living for all employees, proposing a continuation of the merit plan and a continuation of job maturity. Staff is proposing the City continue contributing \$600 a year to the health saving account program. There is an 8% rate increase for health insurance. This

applies to the City and to employees who have some level of dependant coverage. Also, the North Carolina Retirement system has increased the required contribution by .33%.

Councilman Mercer referenced COLA and merit pay. Councilman Mercer stated he is a firm believer in merit pay, but doesn't think that if we're going to do the merit-pay then we shouldn't have the COLA. Councilman Mercer suggested proposing a 2.5% COLA instead of 3% because that's how much the cost-of-living index has increased in the past year or so. Instead of establishing a merit rate of 2.5%, he would prefer to see it done as a "pool" for each of the five work areas and provided examples. Mayor Jennings did not feel you could take that average logic because you would assume you have just as many people on one side of the average as the other side. Mayor Jennings believes we do not have that many under performers. Councilman Mercer did not advocate both COLA and merit pay increase. Mayor Pro tem Roberson shared his thoughts on the COLA noting the COLA index is at 2.5% and 0.5% go into the merit increase for a maximum of 3%. Councilman Moultrie voiced the COLA should not be decreased but leave it at the 3% and leave merit pay at 2.5 as the Manager proposes. Mr. Kay explained the last COLA increase was in July of 2008 and Mayor Jennings noted we have had merit increases and there had been a bonus. Mayor Jennings instructed staff to have detailed information on the history of COLA, merit and job maturity. Councilman Moultrie requested clarification on the cost of health care insurance and Mr. Kay explained the 8% increase. Staff was directed to provide the rate increase on insurance cost for the last four years. Councilman Brooks requested the document also provide the cost of health insurance to the employees.

Mr. Kay addressed the Police and Fire services expenditures. Mayor Pro tem Roberson requested standardization on the City's vehicles. Councilman Mercer questioned the need for an EMS bad debt collection and Mr. Rauschenbach explained it's for those not collected through the normal EMS collection process.

Mr. Kay expressed that the Wayfinding Program and the Streetscape Design process in the Planning/Zoning department is considered multi-year projects and will take time to complete. Mayor Jennings inquired as to what would be the total cost/number of years for the Streetscape Design? Councilman Mercer inquired if both are considered initial activities – Mr. Kay responded 'yes' and Councilman Mercer agreed with Mayor Jennings in requesting a total projected cost. Mayor Jennings requested a ball park figure and Mr. Rauschenbach stated the total anticipated cost on the Streetscape Design is \$284,000 over a two (2) year period. Wayfinding Program over a two (2) year period is \$40,000 and Mr. Kay advised those two numbers are switch in his presentation.

Mayor Jennings suggested it may be a better investment for the City to spend money allocated for such projects on marketing the city to areas 100 miles or more from the City. Mayor Jennings expressed concern that almost all of our projects of that vein have been right here in Washington. He submitted that the dollars could be leveraged to a greater degree if we were marketing Washington outside of our market. Mayor Jennings expressed he was looking for a balanced approach. Mr. Kay requested direction from Council. Mayor Jennings stated he would like to see an annual marketing budget and campaign. Mayor Jennings and other members of City Council indicated they would consider spending more money to market the City in an attempt to draw more visitors. Mayor Jennings suggested there are too many people in North Carolina who don't know about Washington and suggested having an annual marketing budget, campaign and assets in that campaign that we can point to and say, 'that's something we do.'

Councilman Mercer mentioned that several years ago, Council donated \$16,000 to the downtown group for advertisement outside of the City for those events. Councilman Mercer suggested he felt the \$16,000 was spent accordingly during the first year but now he feels it is just a part of their allocation and it's being rolled into the general budget.

Mayor Pro tem Roberson asked Council to look at the total amount allocated for demolition (\$25,000) and suggested increasing this amount to \$40,000. We need to take down those houses that have been boarded up over five to six years.

Mr. Kay addressed Public Works and Mayor Jennings expressed he has never seen the egress at the McConnell Complex located on Springs Road opened. Mayor Jennings instructed

staff to do what needs to be done to get it opened. Mr. Lewis explained the gate will open on Tuesday. Also, Mayor Jennings suggested sitting down with the Cal Ripken league and the softball leagues regarding cost sharing concerning the Todd Maxwell Complex. Mayor Pro tem Roberson suggested giving courtesy calls to individuals that originally made donations for the construction of the Todd Maxwell facility before any demolition takes place.

Mayor Jennings requested more detail regarding funding requests for outside agencies (health of the organization – operational budget relative to the request). The most significant agencies would be the Boys and Girls Club, Wildlife Guild and Purpose of God. Mr. Kay noted that all of the entities put together a very thorough response of how the funds will be used. Staff will provide Council with a copy of the budget request form.

Councilman Moultrie recommended a budget allocation for Eagles Wings even though they did not present the City with a budget request.

By motion of Councilman Moultrie, seconded by Councilman Brooks, Council agreed to a one hour extension of the meeting to 8:00 pm.

Mr. Kay addressed the slide on Debt Service, Contingency and General Fund.

Mayor Pro tem Roberson requested that future budget book tabs be changed to reflect the new organizational chart.

Mayor Jennings directed Council to get any questions to staff in ample time so answers can be provided for Thursday night's meeting.

Councilman Brooks directed Council and Mr. Kay's attention to the folder received from Cornerstone Worship Center and Mr. Kay stated this was a funding request given to him by Bishop McIntyre this week. Mayor Jennings instructed Mr. Kay to include this funding request in the outside agencies list.

CLOSED SESSION – UNDER § NCGS 143-318.11(a)(6) PERSONNEL

By motion of Councilman Moultrie, seconded by Councilman Brooks, Council agreed to enter closed session at 7:10pm under § NCGS 143-318.11(a)(6) Personnel.

By motion of Councilman Brooks, seconded by Councilman Moultrie, Council agreed to extend the meeting for 15 minutes to 8:15 pm.

By motion of Councilman Moultrie, seconded by Councilman Brooks, Council agreed to come out of Closed Session at 8:10 pm.

ADJOURN – UNTIL THURSDAY, APRIL 25, 2013 AT 5:30 PM IN THE COUNCIL CHAMBERS AT THE MUNICIPAL BUILDING

By motion of Mayor Pro tem Roberson, seconded by Councilman Brooks, Council adjourned the meeting at 8:12 pm until Thursday, April 25, 2013 at 5:30 pm in the Council Chambers at the Municipal Building.

**Cynthia S. Bennett, CMC
City Clerk**