

The Washington City Council met in a special session on Monday, April 21, 2014 at 5:30 pm in the City Council Chambers at the Municipal Building. Present were: Bobby Roberson, Mayor Pro tem; Doug Mercer, Councilman; William Pitt, Councilman; Richard Brooks, Councilman; Larry Beeman, Councilman; Brian M. Alligood, City Manager; and Cynthia S. Bennett, City Clerk. Mayor Hodges was absent and excused from the meeting.

Also present were: Matt Rauschenbach, Administrative Services Director/C.F.O.; Allen Lewis, Public Works Director; John Rodman, Community & Cultural Resources Director; Stacy Drakeford, Police and Fire Services Director; Keith Hardt, Electric Utilities Director; Robbie Rose, Fire Chief; Gloria Moore, Library Director; Susan Hodges, Human Resources Director; David Carraway, IT Department; and Tony Black with the Washington Daily News.

Mayor Pro tem Roberson called the meeting to order and Councilman Beeman delivered the invocation.

BUDGET WORKSHOP DISCUSSIONS: GENERAL FUND REVENUE & EXPENDITURES

Mayor Pro tem Roberson asked Mr. Alligood to explain how we will be going through the budget process. Mr. Alligood reviewed the process he would like to use, but expressed he would be glad to handle the process as directed by City Council. Mr. Alligood began by reviewing the following:

- 6% less than last years' amended budget
- Payment in lieu of taxes(PILOT) (Water-Sewer Fund) to fill gap from idX
- General Fund Revenue Summary Ad valorem Property tax 1% decrease
- Stormwater operations and personnel now shown under Enterprise Fund
- School Resource Officers (SRO) no longer to be provided by City's Police Department will be provided by Sheriff's Department
- 33% increase in permits
- Formula for Administrative Charges (Garage)
- Fund Balance appropriations for one time funding
- Vehicle Replacement Fund next year in General Fund and Enterprise Funds
- PO's carried forward ~ setup as Capital Project Funds
- 13% increase garage expenses due to replacement of vehicle lift
- Overall \$907,657 less (6%)
- Full time and part time employees discussed
- Review fees beginning July 1st
- Replace doors & dehumidifier at pool
- PILOT should be shown in all Enterprise Funds, if not breaking even need to raise rates
- Swim meet fees at Aquatics Center – (staff will provide answer on 4/22)
- NCDOT utility relocation charges (Hwy 17) (staff will provide answer on 4/22)
- Perpetual care fees (staff will provide answer on 4/22)

GENERAL FUND 2015

	Proposed 2015	Budget 2014	G/(L)	%
Revenue:				
Advalorem taxes	4,309,823	4,341,324	(31,501)	-1% Tax & tag
Sales, Business, & Occup Tax	2,397,088	2,398,890	(1,802)	0%
Utility franchise & sales tax	1,328,000	1,276,395	51,605	4%
Other taxes	131,847	138,998	(7,151)	-5% Vehicle, Beer & wine, BC airport tax
PILOT	494,502	162,838	331,664	204%
Miscellaneous	88,861	79,040	9,821	12%
Rent	32,256	601,722	(569,466)	-95% 234 Springs Rd.
234 Springs Rd. proceeds	0		0	
OS agency	31,000	29,000	2,000	7%
Financing proceeds		0	0	
Admin charges:			0	
Other	187,456	185,654	1,802	1% TDA/Civic Center personnel
Enterprise funds	2,282,153	2,202,635	79,518	4% Storm water 2015 144,841
Transfers:			0	
Public safety debt service	166,970	166,985	(15)	0%
Economic development	153,500	156,000	(2,500)	-2%
Powell Bill	112,495	112,495	0	0%
BHM Library	7,800		7,800	
Enterprise funds	470,000	470,000	0	0%
Police	45,250	110,526	(65,276)	-59% School resource officer
Fire/EMS	995,128	983,762	11,366	1%
Planning/Inspection	90,690	63,510	27,180	43%
Public works	190,700	188,395	2,305	1%
Recreation	210,755	248,330	(37,575)	-15% Rental fee, slip rental, aquatic membership
Library	31,700	34,214	(2,514)	-7% Library fines
Fund balance appropriated	<u>391,783</u>	<u>1,106,701</u>	<u>(714,918)</u>	<u>-65%</u>
Total	14,149,757	15,057,414	(907,657)	-6%
Expenditure:				
City Council	56,075	62,676	(6,601)	-11% Election expense
Mayor Office	12,885	13,800	(915)	-7%
City Manager	318,939	307,694	11,245	4%
TDA Director	107,555	105,952	1,603	2%
Human Resources	299,560	296,764	2,796	1%
Finance Director	525,565	526,674	(1,109)	0%
Purchasing/whse.	137,167	135,633	1,534	1%
Information Services	258,820	403,098	(144,278)	-36% Capital
Billing Department	165,512	154,823	10,689	7% Postage
Customer Service	622,084	598,658	23,426	4% Marketing & CC fees
Legal Services	145,000	268,458	(123,458)	-46%
Municipal Building	166,046	263,903	(97,857)	-37% Chiller
Miscellaneous	1,326,927	963,857	363,070	38% Misc exp \$25,000
Economic Development	153,500	156,000	(2,500)	-2%
Contingency	0	0	0	
Police Department	2,940,814	2,942,710	(1,896)	0%
E-911 Communicarions	395,481	399,483	(4,002)	-1%
Fire Department	750,219	748,332	1,887	0%
EMS	1,558,839	1,612,914	(54,075)	-3%
Code Enforcement/Inspections	295,467	311,334	(15,867)	-5%
Planning/Zoning	352,701	402,769	(50,068)	-12% Wayfinding
Garage	128,971	114,512	14,459	13%
Street Maintenance	454,317	484,532	(30,215)	-6%
Powell Bill	314,663	395,292	(80,629)	-20% Fund balance availability
Street Lighting	128,500	126,240	2,260	2%
Public Works Director	76,007	70,018	5,989	9%
Stormwater	0	323,446	(323,446)	-100% Admin charges added
Brown Library	433,404	444,766	(11,362)	-3%
Recreation Administration	164,984	181,741	(16,757)	-9%
Events & Facilities	168,988	190,260	(21,272)	-11%
Senior Programs	202,331	250,798	(48,467)	-19% Deck
Waterfront Docks	127,400	120,301	7,099	6%
Civic Center	162,401	152,427	9,974	7%
Aquatic Center	308,199	350,003	(41,804)	-12%
Parks & Grounds Maintenance	527,014	621,441	(94,427)	-15% Capital
Outside Agencies	103,095	125,780	(22,685)	-18% BHM Library 7,800, Vet. Park (5,975)
Debt Service	<u>260,327</u>	<u>430,325</u>	<u>(169,998)</u>	<u>-40% Springs Rd. improvements</u>
Total	14,149,757	15,057,414	(907,657)	-6%
Net Revenue	0	0	0	

ADJOURN

By motion of Councilman Beeman, seconded by Councilman Brooks, Council adjourned the meeting at 7:25pm until Tuesday, April 22, 2014 at 5:30 p.m. in the Council Chambers at the Municipal Building.

Cynthia S. Bennett, CMC
City Clerk