

The Washington City Council met in a regular session on Monday, October 6, 2014 at 5:30pm in the City Council Chambers at the Municipal Building. Present were: Mac Hodges, Mayor; Bobby Roberson, Mayor Pro tem; Doug Mercer, Councilman; William Pitt, Councilman; Richard Brooks, Councilman; Larry Beeman, Councilman; Brian M. Alligood, City Manager; Cynthia S. Bennett, City Clerk and Franz Holscher, City Attorney.

Also present were: Matt Rauschenbach, Administrative Services Director/C.F.O.; Stacy Drakeford, Police & Fire Services Director; Robbie Rose, Fire Chief; Lynn Wingate, Tourism Director; Gloria Moore, Library Director; Susan Hodges, Human Resources Director; Kristi Roberson, Parks and Recreation Manager; Keith Hardt, Electric Utilities Director; John Rodman, Community & Cultural Resources Director; David Carraway, Network Administrator and Mike Voss, Washington Daily News.

Mayor Hodges called the meeting to order and Councilman Beeman delivered the invocation.

**APPROVAL OF MINUTES:**

By motion of Mayor Pro tem Roberson, seconded by Councilman Beeman, Council approved the minutes of September 22, 2014 as presented, which included the previously submitted amendments.

**APPROVAL/AMENDMENTS TO AGENDA:**

Mayor Hodges requested the following amendments to the agenda:

- Add: Appointment to Warren Field Airport Advisory Board
- Move from Old Business - Item D: Discuss – Notice from DCA Regarding Keys Landing to Closed Session under NCGS § 143-318.11(a)(3) Attorney Client Privilege.

By motion of Councilman Mercer, seconded by Mayor Pro tem Roberson, Council approved the agenda as amended.

**CONSENT AGENDA:**

By motion of Mayor Pro tem Roberson, seconded by Councilman Brooks, Council approved the consent agenda as presented.

**A. Declare Surplus/Authorize – Electronic Auction of Vehicles through GovDeals**

<u>Vehicle Number</u>	<u>Make/Model</u>	<u>Serial Number</u>	<u>Odometer Reading</u>
4084	1999 Leaf Collector Machine	7-99 2696	N/A
4083	1998 Leaf Collector Machine	4-98 2425	N/A

**B. Award/Approve – Contract for Storage Building Construction at Oakdale Cemetery to Turning Point, Inc. and Approve Corresponding Purchase Order**

<u>Contractor</u>	<u>Building Size</u>	<u>Price</u>
Red Iron Assoc., LLC	24' x 50' w/12' eave height	\$30,600
Turning Point, LLC	30' x 50' w/12' eave height	\$29,925
Paul Woolard Const., Inc.	32' x 44' w/12' eave height	\$30,000

**C. Approve – Purchase Orders >\$20,000**

- Requisition #15187, \$65,600, to Converge Technologies Inc. to purchase load management switches, account 35-90-8375-7400, \$70,000 budgeted.
- Requisition #15223, \$28,627.68, to Feyer Ford to purchase a F150 truck to replace vehicle #237, a 2002 Jeep Cherokee with 133,485 miles, account 10-10-4340-7400, \$29,500 budgeted.
- Requisition #15224, \$26,224.01, to Feyer Ford to purchase a Ford Interceptor to replace vehicle #132, a 2008 Crown Victoria with 95,605 miles, account 10-10-4310-7400, \$33,500 budgeted.
- Requisition #15225 & 15226, \$48,206.02, to Feyer Ford to purchase two Ford Interceptors to replace vehicles #141 & #148, 2008 Crown Victorias with 100,188 & 101,362 miles, account 10-10-4310-7400, \$67,000 budgeted.

- Requisition #15226, \$27,495.68, to Feyer Ford to purchase a F150 truck to replace vehicle #140, a 1999 Ford Ranger animal control vehicle with 87,853 miles, account 10-10-4310-7400, \$33,500.

**COMMENTS FROM THE PUBLIC: NONE**

**PUBLIC HEARING – OTHER:**

**APPROVE/AUTHORIZE – CLOSEOUT RESOLUTION FOR THE FY 11 COMMUNITY DEVELOPMENT PROGRAM AND AUTHORIZE MAYOR TO EXECUTE ASSOCIATED DOCUMENTS ~ CDBG # 11-C-2340**

The objectives of this Job Creation grant have been successfully completed and the program is ready to be closed out pending the public hearing. Notice of the October 6th closeout public hearing was published September 24th.

Mayor Hodges opened the public hearing. There were no comments from the public. Mayor Hodges closed the public hearing.

By motion of Mayor Pro tem Roberson, seconded by Councilman Brooks, Council approved a Closeout Resolution for the FY 11 Community Development Program and Authorized the Mayor to execute the associated documents.

**CITY OF WASHINGTON 11 COMMUNITY DEVELOPMENT PROGRAM  
CLOSEOUT RESOLUTION**

A Resolution Authorizing the closeout of the City of Washington FY11 Community Development Program.

**Be it Resolved** by the City Council of Washington, that

**WHEREAS**, the City is participating in the Community Development Block Grant Program under the Housing and Community Development Act of 1974, as amended, administered by the North Carolina Department of Commerce; and

**WHEREAS**, the City has completed all the approved project activities; and

**WHEREAS**, the City certifies that an advertisement was published on September 24, 2014 in the Washington Daily News; and

**WHEREAS**, the City certifies that a public hearing, to review and assess the performance of this project, in accordance with the North Carolina CDBG Program Regulations, was conducted on Monday, October 6, 2014 at 5:30 PM to discuss the project closeout. Comments made at the public hearing were favorable; and

**THEREFORE, BE IT RESOLVED**, that the City Council of Washington, hereby authorizes the closeout of the FY 11 Community Development Program and directs the Mayor to act on behalf of the City in executing closeout documentation as the Chief Elected Official under the provisions of the North Carolina Community Development Block Grant Program Regulations (4 NCAC 19L).

Adopted this 6<sup>th</sup> day of October 2014.

**ATTEST:**

**s/Cynthia S. Bennett**  
**City Clerk**

**s/Mac Hodges**  
**Mayor**

**PUBLIC HEARING ON ZONING:**

**APOPT – ORDINANCE TO AMEND CHAPTER 40, SECTION 40-93, TABLE OF USES, OF THE CODE OF ORDINANCES OF THE CITY OF WASHINGTON**

Mayor Hodges opened the public hearing.

Community & Cultural Resources Director, John Rodman explained that the amendment proposal is in response to certain requests to add Micro-breweries as a “use” in certain commercial districts. The Planning Board explored this and any use that is not listed in your zoning ordinance is not

allowed traditionally. In the past, we tried to get ahead and address some of the things before they actually come before the board. This amendment seeks to accommodate and encourage this type of use and investment in certain Washington commercial districts while maintaining the protection of lower-intensity commercial districts from large-scale industrial-type uses. Micro-breweries will require a special use permit as the Business Historic District (BIH) and General Business District (B2) would not address Micro-breweries. Staff is requesting to include regular breweries as a permitted use in both the Light industrial and the Heavy industrial District.

There were no comments from the public.

Mayor Hodges closed the public hearing.

Councilman Pitt inquired if there was an interest in Micro-breweries locating in Washington? Mr. Rodman explained he doesn't like to say we have anyone interested until someone has applied for a building permit but noted there have been conversations regarding a possible interest. Councilman Mercer commented on the process that was used for the Planning Board regarding handing out material/documents at the meeting. The Planning Board has to review the documents at the meeting, make a number of changes, and or suggestions. He feels there should be discussion and a month to review before making a motion to adopt, modify or make suggested changes – changes should be made at the next meeting. Mr. Rodman suggested this procedure would have been followed if the Planning Board had not been comfortable with what had been decided upon (there was extensive conversation regarding this matter). Dot Moate, representing the Planning Board noted the Board members were in agreement with the suggestions that were presented to the Board and they felt comfortable with this ordinance.

By motion of Councilman Beeman, seconded by Councilman Brooks, Council accepted the recommendation of the Planning Board and approved the Ordinance to amend Chapter 40, Zoning of the Washington City Code, according the information presented on the attached Ordinance Amendment.

**AN ORDINANCE TO AMEND CHAPTER 40, ZONING OF THE WASHINGTON CITY CODE**  
WHEREAS, NCGS 160A-385 authorizes local governments to amend ordinances regulating land use within their jurisdiction; and

WHEREAS, the amendment set out below is made in accordance with NCGS 160A-364; and

WHEREAS, the amendment set out below is intended to promote the public health, safety, and welfare by amending the City Code to define and regulate a Brewery and Micro-brewery, and to add prescribed conditions for such uses.

THEREFORE, BE IT ORDAINED by the City Council of the City of Washington, North Carolina that:

Section 1. That **Chapter 40, Article II, Section 40-25, Words and Terms Defined**, be amended by adding the following definitions:

*Brewery.* A building or establishment used for the manufacture of malt liquors, such as beer and ale. Breweries manufacture in excess of 15,000 barrels (a barrel is approximately 31 gallons) of malt liquors a year.

*Micro-brewery.* A brewery where malt beverages are made on the premises and produce less than 15,000 barrels of malt liquors a year. Micro-breweries provide areas for on-premise consumption, education, retail sales or other accessory uses.

*Tap Room.* An area that is necessary for a micro-brewery where the public can purchase and/or consume only the beer produced on site. Considered an accessory use to a Brewery and Micro-brewery.

*Brewpub.* A combination brewery, restaurant and/or pub; beer is brewed for consumption on the premises and served along with food. Considered an accessory use to a Micro-brewery.

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Section 2. That **Chapter 40. Article VI, Section 40-93, Table of Uses**, be amended by adding that a **Brewery** will be a Permitted Use within the I1 (Heavy Industrial) and I2 (Light Industrial) Zoning Districts.

Section 3. That **Chapter 40. Article VI, Section 40-93, Table of Uses**, be amended by adding that a **Micro-brewery** will be permitted only by Special Use Permit issued by the City of Washington Board of Adjustment within the B1H (Business Historic) and B-2 (General Business) Zoning Districts. A **Tap Room** and a **Brewpub** will be considered as accessory uses to the Micro-brewery.

Section 4. That **Chapter 40. Article VI, Section 40-119, Index to Listed Uses**, be amended by adding as follows:

(vv) **Micro-brewery.**

Section 5. That **Chapter 40. Article VI, Section 40-120, Listed Uses, Specific Criteria**, be amended by adding (vv) **Micro-brewery** as follows:

- (1) Special Use Permit granted under this section shall be for a period of one (1) year and must be renewed annually. It shall be the responsibility of the owner/operator to make timely application for permit renewal.
- (2) Required to include one or more accessory uses such as tap room, restaurant, or other use incidental to the micro-brewery and open and accessible to the public. A minimum of 500 square feet shall be provided for the tap room.
- (3) A micro-brewery production area cannot exceed 7,500 square feet of gross floor area. Micro-breweries adaptively reusing buildings within a National Register Historic District are exempt from size limitations for all portions of the building existing at the adoption this amendment.
- (4) The use must be a minimum of two hundred (200) linear feet from any church or religious institution, public or private school, and daycare facility.
- (5) Adopted Plans. The Board of Adjustment may provide additional requirements as it deems necessary in order to ensure the proposed project is compatible with the City CAMA Land Use Plan, and the City Comprehensive Plan or any other adopted plans regulating uses.

Section 6. That **Chapter 40. Article XVII, Section 40-449, Schedule of Required Parking Spaces**, be amended as follows:

**Retail Trade**

- (l) Brewery, Micro-brewery – 1 per every 3 seats plus 1 for every 2 employees on the largest shift, except when located in the B1H Zoning District.

Section 7. This Ordinance shall become effective upon its adoption.

Section 8. All Ordinances or parts in conflict herein are repealed.  
Adopted this 6th day of October, 2014.

**ATTEST:**

s/Cynthia S. Bennett  
City Clerk

s/Mac Hodges  
Mayor

**SCHEDULED PUBLIC APPEARANCES: NONE**

**CORRESPONDENCE AND SPECIAL REPORTS: NONE**

**REPORTS FROM BOARDS, COMMISSIONS AND COMMITTEES: NONE**

**APPOINTMENTS: WARREN FIELD AIRPORT ADVISORY BOARD**

By motion of Councilman Mercer, seconded by Councilman Brooks, Council appointed Clifford Roy Whichard to fill the unexpired term of Thomas Saccio, term to expire June 30, 2015.

**OLD BUSINESS:**

**APPROVE – UPDATED SITE SPECIFIC MASTER PLAN FOR HAVENS GARDENS**

City Manager, Brian Alligood reviewed that Susan Suggs completed a site specific Master Plan for Havens Gardens that was adopted by City Council on March 9, 2009.

Mr. Alligood stated that during the January 2014 Recreation Advisory Committee meeting, RAC recommended to ask City Council to re-appropriate funds left over from the Festival Park project budget. The Recreation Advisory Committee requested this funding to update the plan on March 10, 2014. City Council voted not to adopt the budget ordinance amendment to fund a revised Havens Gardens Master Plan until the Recreation Advisory Committee had further reviewed the plan and established specific recommendations for changes. This request is being brought back to Council; the RAC has completed this work, an updated site specific Master Plan will be needed to apply for a Parks and Recreation Trust Fund Grant.

Councilman Mercer stated he believes we closed the funding for Festival Park and inquired if this funding is in fund balance at the present time and Mr. Alligood stated 'yes' and Council would need to re-appropriate the funds from fund balance.

Community & Cultural Resources Director, John Rodman explained that several months ago when staff came before Council, Council directed the Parks and Recreation Advisory Committee to go back and make sure of the elements they wanted in the Master Plan. The RAC has met several times at the site and walked the site numerous times and this is what they would like to see (elements) as far as Havens Gardens improvements. This is what the RAC felt this Council had directed them to do and asked Ms. Suggs for an updated price to complete the Master Plan. Staff requested Ms. Suggs to provide cost estimates on all the elements that we would like to see; therefore, the price is a little higher. Ms. Suggs shared some of the things that would make the application stronger when it is time to apply for a grant (splash park, beach volley ball). Ms. Suggs stated it is likely they will be recommending a Master Plan and then break it down into one or two phases for funding purposes.

Mayor Pro tem Roberson commented in 2008-2009 we had a plan and he noticed this plan had an additional pier; it would be a good suggestion to include a kayak launch at this facility. Mayor Pro tem Roberson suggested there is enough linear footage along the shore line to make this possible and inquired if this would be feasible. Councilman Mercer inquired if there was a kayak launch for the boat area and Mr. Rodman stated there is one proposed but has not been approved. Ms. Suggs suggested this was something that could be considered under the Master Plan. Mr. Rodman suggested adding an additional pier would not be a bad thing because you will not have a conflict in usage. An additional pier could be used as an observation area and still have the fishing pier. Mayor Hodges suggested you could use the additional pier for both the observation area and a kayak launch and Mr. Rodman agreed.

Mayor Hodges noted his concern would be it's not very deep at the end of the pier and we need to consider liability issues. Also, the play ground area could be tightened up with the play area and splash park be side by side. Councilman Pitt inquired if Havens Gardens would become ADA compliance and Mr. Rodman stated "definitely" this was stressed.

Coastal Planning & Design, PLLC

885 Osprey Point Road Beaufort, NC 28516 252-732-0467  
cpsdugs@embarqmail.com

September 24, 2014

Proposal: Update to Master Plan for Havens Gardens Park  
City of Washington

Consultant: Susan Suggs is a licensed landscape architect with over 38 years experience in local government planning, park design and site planning. Ms. Suggs has extensive experience working with the City of Washington Parks and Recreation Department including the following projects related to this park update.

2009 Master Plan for Havens Gardens Park  
Master Plan for Jacks Creek Greenway  
Master Plan for City of Washington Waterfront Recreation Facilities  
City of Washington Pedestrian Master Plan

Project Purpose: The purpose of this project is to update the Master Plan for Havens Gardens Park for use in the preparation of a PARTF Grant application. The plan will incorporate physical changes to the park and its' vicinity due to the construction of a new bridge on Highway 39 and the removal of street fragments as recommended in the 2009 Master Plan for the Park. The Plan Update will use the recommendations to the City of Washington Parks and Recreation Master Plan. The Plan Update will use the September 2014 Site Plan based on input from City Staff and the City Parks and Recreation Commission as a basis for the update.

Work to be performed:

Analysis of existing conditions including environmental parameters  
Preparation of documents for public input event using the September 2014 Site Plan  
Public Input Meeting  
Analysis of public input  
Preparation of construction quantities for cost estimates by City Staff and compilation of costs  
Meeting with Parks and Recreation Commission and City staff to discuss public input, cost estimates  
Preparation of proposed Park Master Plan (may include phases) and Report  
Presentation of Plan Update Report to Parks and Recreation Advisory Commission  
Possible changes to Plan Update based on input from Parks and Recreation Advisory Commission  
Presentation of Proposed Havens Gardens Park Master Plan at City Council Public Hearing

Havens Gardens Park Plan  
August 15, 2014  
Revisions

This schematic is based on input from John Rodman, City of Washington Planning Director and input from the August Recreation Advisory Committee meeting. These recommendations pertain to the park property south of NC 32.

- Shift the parking area west to provide more open area on the east end of the park.
- Realign the driveway into the park opposite Main Street.
- Keep the 2 east shelter, restrooms and fishing pier.
- Rebuild the shelter west of the parking area and relocate slightly to be outside the 50 foot water quality buffer
- Include a loop walking trail west of the parking area. The walkway must be outside the 30 foot DWQ buffer. Locate it at 30 feet as feasible.
- Locate a shelter overlooking the Pamlico River on the west end of the park.
- Use pour play surfacing in play equipment areas. The Recreation Director will work with playground equipment vendors to supply new equipment.
- Add facilities for a splash park, bocce and beach volley ball.
- Provide a fenced play area for small children.
- The parking area should accommodate bus drop off.

Additionally the proposal must meet the following.

- Limited development is allowed by DWQ in the 30 feet adjoining the waterfront.
- Structures and parking lots are not permitted within 50 feet of the water.
- To avoid the requirement for an engineered storm water permit, keep impervious areas less than 24%.

Proposed development:

Parking: The parking area has been located westward and aligned with NC 32 and the bulkhead. All of the parking area complies with DWQ buffer regulations. There are 67: 9 foot wide spaces and 3 accessible spaces. Eight of the spaces are for compact cars less than 15 feet long to accommodate school bus access to drop off students.

Walks: All walks shall be smooth compact surfaces that are accessible. A walking trail begins at the accessible parking spaces of the parking area following the water front to the western end of the park east of the railroad and then following the railroad right of way eastward to the former street and then east back to the north west corner of the parking lot and along the parking lot to the point of beginning. This loop is approximately 1800 feet long and 5 feet wide. The existing sidewalk along the former street could be used but since it is in poor condition, this is not recommended. The existing walkway to the railroad tracks remains.

This walkway continues east along the 30 foot DWQ buffer connecting with the shelter and the future boardwalk under the NC 32 Runyan Creek bridge.

Other walkways serve the recreation facilities located between the parking area and the restrooms and provide access to the restrooms.

Fencing: A fence is recommended along the railroad right of way. A fence is recommended between the fitness loop and NC 32. Fencing is on the north, east and west sides of the parking area. There is a short fence around the tot play area.

Recreational facilities:

New facilities:

A fenced play area (35 X 50 feet) for young children is provided. A 12 X 12 foot gazebo is located adjacent to this area. This gazebo is central to the children's play area.

A splash park (30 x 40 feet) will be a popular new facility. It is located west of the restrooms with a shelter on the north side adjacent to the fitness trail.

Beach volley ball is located in an open area west of the splash park. There are two courts making it eligible for small regulation tournaments.

An optional bocce court is located away from the children's play area east of the parking lot.

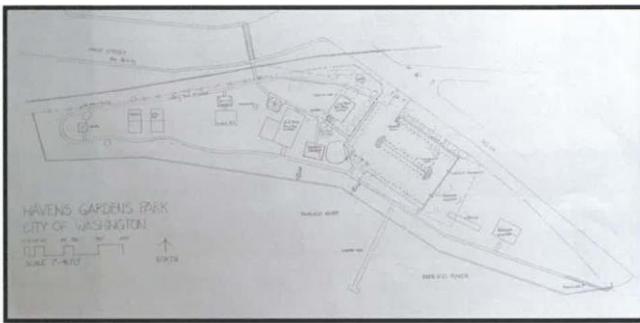
The "wheel" is relocated near the park entrance. It will serve as a symbol for the park reinforcing the park's identity.

A play area for 6-12 year olds has pour play surfacing and is located south east of the restrooms and near the shelter.

Fitness stations could be located along the fitness walkway.

Benches should be included in many locations. The bench swings could be sited between the walkway and the Pamlico River.

This plan meets the storm water impervious requirements, Division of Water Quality buffer requirements and ADA requirements.



By motion of Mayor Pro tem Roberson, seconded by Council Beeman, Council accepted the recommendation from the Recreation Advisory Committee to contract with Susan Suggs to complete an updated site specific Master Plan for Havens Gardens in an amount not to exceed \$7200.

## **DISCUSS – YOUTH RECREATIONAL LEAGUE FEES**

### **Comments received from Members of Council:**

#### **Councilman Mercer:**

- Docks included in the financial portion – since the docks are an Enterprise Fund shouldn't it be removed from the calculation
- If we removed this calculation then we wind up supplementing the Recreation Budget at \$1.1 million instead of the \$1.4 million
- With the participation normally being 50/50 then we would be supplementing City residents by approximately \$500,000 a year and County residents at approximately \$500,000 a year. This will give us the million dollars we are putting into the recreation activities ~ we need to cover at least half of the supplement for the County residents in some way whether it be from fees, contribution from the County or in some other manner, we ought to get back at least \$250,000.
- \$30 will not allow the City to get back \$250,000 ~ at one time we discussed charging different fees for City participants and out of town participants – Council can encourage the league to do this

#### **Councilman Pitt:**

- Concurred with Councilman Mercer in that we need to charge more for County residents and keep our City residents in Beaufort County and not going into another County to play sports. Any action needs to be addressed with the County before budget workshops

#### **Councilman Brooks:**

- Attended the meeting with the Board and brought the recommendation to Council for \$30 increase in fees ~ it will place a burden on the leagues to determine residents of City versus County residents. Also, we need to determine how many County participants there are and present this to the County Commissioners to make the program work and Councilman Mercer

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agreed ~ noting this is the problem, but we are being told at the present time there is no tally of City & County participants

**Mayor Pro tem Roberson:**

- Separate rates for City/County ~ there are civic organization inside the City of Washington and Beaufort County that could assist with the fees

**Councilman Beeman:**

- Agrees with separate rates unless the County decides to contribute more money and \$30 feels it is high and we will lose participants ~ more kids will be able to pay the lower we can keep the rate.

Councilman Mercer referred to an email received by Council today stating the County contributed \$15,732 to the City for programs. This would be a little over a \$1 and if you compare that to what the County did for the other communities in the County it is anywhere from \$3-\$7. Councilman Beeman and Brooks agreed that we should talk to the County. Mr. Alligood explained he had been in communication with the County Manager, Randell Woodruff to discuss funding issues and the County's/City's participation. The next step, with direction from City Council, is to be put on the County's agenda to make a formal presentation.

Mr. Alligood requested a more detailed set of parameters from where Council would like staff to go. Councilman Mercer inquired as to what percentage Council wants to recover. Mayor Pro tem Roberson suggested \$25 for City residents and \$30 for County residents. Councilman Mercer suggested starting with 50% recovery of cost to non-city residents ~ Mr. Alligood agreed that a rough percentage would help staff. Mr. Alligood reiterated we would need to cover about 50% of that cost and negotiation would start at that point.

Information submitted to Kristi Roberson from League Representatives:

I requested all of the Youth Recreational Leagues to provide me with the increase in participation numbers from when the fee was lowered to \$25 in 2011. I also asked for any additional information they would like to provide.

Washington Girls – Fast Pitch Softball (Neal Dixon)

Good morning. We have actually experienced a drop in participants. When we charged \$55 per participant in 2011, our participants' numbers were at approx. 260. Since dropping to the \$25 fee for the 2012 and 2013 seasons, we have experienced an approx. 10-15% decline in participants. We are attributing the decline to several outside factors such as Tumble Bee Gym, Cheer Extreme, and Spring Soccer. I am not against the participant fee, but we feel that it will certainly impact our participant lever in a negative way.

It will also increase the demand on our board from a fundraising standpoint. Based on some of our last calculations, it cost our league approx. \$100 per participant to play during the spring softball season. We have been recovering \$25 of that from resignation. The other \$75 dollars has been having to be raised through fundraising efforts and revenue generated from the concession stand. Unfortunately, we will have to pass the participant fee along to participant or do what would add an additional demand on our fundraising efforts.

Cal Ripken (Chip Edwards)

Kristi, we actually have dropped in participation numbers each year since the inception of the reduced \$25 fee. We have gone from 320+ participants during the Spring to roughly 280 this past season. I am unsure of whether the \$30 fee (which would increase our fee charged per participant to \$55) will impact participation. I can only assume our numbers will decrease. Thanks

Washington Optimist Club (Patty Peebles)

The additional fee will reduce the number of participants in our league. Raising the cost \$30 will double what was charged this year. We sponsored 12 children this year that could not pay the \$30 fee.

We have 550 children playing in our regular league and 12 in the Castle league.

We had about 580 last year. But we had some 16-18 year olds that played last year and we didn't have enough for teams this year. The older age varies.

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We had about 600 the year the "kids play free" thing started, but many quit or never showed up and it was a mess for the teams being short players. We don't like free.

We estimate that we may lose 100-150 children if the price doubles. If the price is modified as was shown in the document we reviewed with the City manager whereas soccer will pay 1/2 which would be a \$15 increase I don't think we will lose as many children. I believe we were at about 450 when the cost was reduced.

Many parents who cannot afford the cost will not ask for help has been our experience. Very few actually ask for help. Most come and ask if they can make payments or pay when they get paid next. Those are the ones we offer scholarships for because we know paying is hard for them. Some of the children we are sponsoring is where we saw a parent signing up one child, but not the other because they didn't have money for tow and we offered to pay for the second or third child. One boy about 10 was counting change for his little sister to play and he said couldn't play this year because his parents didn't have the money. We ended up sponsoring both children. We also help buy shoes, socks and shin guards for those who are in need.

Junior Babe Ruth (13-15 baseball)

No response at this time.

Washington Youth Basketball

No response at this time.

Yolanda Parker, League President, indicated a loss of 200 children at the September 22<sup>nd</sup> Council Meeting.

Washington Youth Football (Keith Mitchell)

\*\*Even though this is not a City affiliated program, we have reached out to this organization for their input.

Ray and I feel like a \$30.00 participation fee would probably cut our numbers in half, which in turn will affect the status of the community league since we carry a majority of teams inside the Community Football League.

#### **RECOGNITION OF BOY SCOUT TROOP #21**

Mr. Archie Jennings noted Troop #21 is working on Citizenship in the Community. Mayor Hodges voiced it was a privilege to have the Troop with Council today.

Scouts present:

Bentley Commander	Henry Jennings
Ben Morris	Colston Lyons
Lucas Wood	Kevin Tetterton
Sam Martin	Courtland Whitney
Tim Anglim	Allen Crisp

**DISCUSS – COFFEE WITH COUNCIL – SET DATE AND AGENDA**

Washington Harbor District Alliance Executive Director, Beth Byrd discussed meeting dates for Coffee with Council. Council agreed to meet on Monday, November 17<sup>th</sup> at 8:30am - location to be determined.

**MOVED TO CLOSED SESSION ~ DISCUSS – NOTICE FROM DCA REGARDING KEYS LANDING**

**NEW BUSINESS**

**APPROVE – SONS OF THE AMERICAN REVOLUTION EVENT**

Brian Allgood, City Manager, explained the request received from Mr. Guy Higgins, Vice President of Sons of the American Revolution. Mr. Higgins has requested permission to discharge a 3 shot volley of black powder muskets without ball ammunition during the dedication of 4 Patriots Graves.

This event is scheduled for Saturday October 25<sup>th</sup> from 11 to noon at St. Peter’s Episcopal Church located at 101 N. Bonner Street and the discharge will take place around noon.

Mr. Higgins representing the Sons of the America Revolution stated they would be passing out literature to neighbors advising of the event and stated it would be like a military funeral with a 21 gun salute.

By motion of Councilman Pitt, seconded by Mayor Pro tem Roberson, Council approved the discharge of a three shot volley of black powder muskets without ball ammunition during the dedication of four Patriot Graves at St. Peter’s Episcopal Church – 101 N. Bonner Street on Saturday, October 25, 2014 between the hours of 11:00 am and 12:00 noon.

**ACCEPT/AWARD – BIDS AND AWARD CONTRACT FOR PEOPLES MUNICIPAL PIER**

Mr. Allgood explained the tabulation presented to Council for the building of the pier and the construction of the gazebo. The Peoples Municipal Pier sub-committee has completed work on final specifications and materials for the project. Mosley Design Group has completed work on a set of sealed drawings in order to begin the process of bidding the project. Gazebo plans by Poligon have been completed and “invitation to bid” was extended.

Councilman Mercer expressed concern regarding channel infringement and asked staff to make sure we have documentation in hand stating we are not infringing on the channel. Mr. Rodman stated the City received a modification of the CAMA permit from the Division of Coastal Management and we looked at where the channel set back was and scaled the design with that in mind. We were approximately 10 feet short of what the channel set-back required.

By motion of Councilman Mercer, seconded by Councilman Beeman, Council accepted the bids as presented and awarded the construction contract for the Peoples Municipal Pier to the lowest responsible bidder, **Sawyer’s Residential & Marine Construction**, in the amount of **\$83,124** subject to notification it doesn’t infringe on Federal Channel.

**Construction Bids Submitted:**

		<u>Price</u>
DB & H Commercial Contractors	Pier	\$137,700
	Gazebo	<u>4,500</u>
	<b>Total</b>	<b>\$142,200*</b>
TJ’s Marine Construction	Pier	\$ 84,800
	Gazebo	<u>17,000</u>
	<b>Total</b>	<b>\$101,800*</b>
Sawyers Residential & Marine Construction	Pier	\$ 74,624
	Gazebo	<u>8,500</u>
	<b>Total</b>	<b>\$ 83,124*</b>

\*Bid price does not include the cost for the purchase of the Poligon gazebo structure.

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**ADOPT – GRANT PROJECT ORDINANCE AND THE BUDGET ORDINANCE  
AMENDMENT FOR THE PEOPLES MUNICIPAL PIER PUBLIC ACCESS GRANT AWARD**

Mr. Alligood explained the Grant Project Ordinance and the Budget Ordinance Amendment for the Peoples Municipal Pier Public Access Grant Award. Mr. Alligood explained the City has received a grant from the NC Division of Coastal Management Public Beach and Waterfront Access Funds “Fast Track” grant program for year 2014 for the construction of a municipal pier located along the promenade at the intersection with Harding Square.

The NC Public Beach and Waterfront Access Program is a matching grant program administered by the Department of Environment and Natural Resources. The City received a grant award in the amount of \$120,000. The City will contribute \$15,000 in local cash match and \$15,000 in in-kind services.

By motion of Councilman Roberson, seconded by Councilman Brooks, Council adopted the Grant Project Ordinance in the amount of \$135,000 and the Budget Ordinance Amendment in the amount of \$15,000 for the Peoples Pier Public Access Grant award.

**A GRANT PROJECT ORDINANCE FOR  
PEOPLES PIER PUBLIC ACCESS GRANT AWARD #6037  
CITY OF WASHINGTON, N.C. FOR FISCAL YEAR 2014-2015**

**BE IT ORDAINED**, by the City Council of the City of Washington, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project is hereby established:

Section 1. The project authorized is for the design and installation of a people pier at the waterfront, to be financed with 75% grant funds.

Section 2. The officers of this unit are hereby directed to proceed with the project within the terms of the grant agreements.

Section 3. The following amounts are appropriated for the project:

72-40-6124-4500	Construction	\$135,000
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Section 4. The following revenue is anticipated to be available to complete this project:

72-40-6124-3300	Public Access Grant Funds	\$120,000
72-40-6124-1000	Transfer from General Fund	<u>15,000</u>
	Total	\$135,000

Section 5. The Finance Director is hereby directed to maintain within the Grant Project Fund sufficient specific detailed accounting records to satisfy the requirements of the grant agreements.

Section 6. Funds may be advanced by the General Fund for the purpose of making payments as due. Reimbursement requests should be made to the grant agencies in an orderly and timely manner.

Section 7. The Finance Director is directed to report, on a monthly basis, on the financial status of each project element in Section 3 and on the total grant revenues received or claimed.

Section 8. The Budget Officer is directed to include a detail analysis of past and future costs and revenues on this grant project in every budget submission made to the City Council.

Section 9. Copies of this grant project ordinance shall be furnished to the City Clerk, and to the Budget Officer, and to the Finance Director for direction in carrying out this project.

Section 10. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 11. This ordinance shall become effective upon its adoption.

This the 6<sup>th</sup> day of October, 2014.

**ATTEST:**

s/Cynthia S. Bennett  
City Clerk

s/Mac Hodges  
Mayor

**AN ORDINANCE TO AMEND THE BUDGET ORDINANCE  
OF THE CITY OF WASHINGTON, N.C.  
FOR FISCAL YEAR 2014-2015**

**BE IT ORDAINED by the City Council of the City of Washington, North Carolina:**

Section 1. That the Estimated Revenues in the General Fund be increased in the following accounts and amount:

10-00-3991-9910	Funds Balance Appropriated	\$15,000
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Section 2. That account number 10-00-4400-9201, Transfer to Grant Funds, Miscellaneous Department of the General Fund appropriations budget be increased in the amount of \$15,000 to provide funds for the cash match portion of the Peoples Pier Public Access Grant.

Section 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 4. This ordinance shall become effective upon its adoption.

Adopted this the 6<sup>th</sup> day of October, 2014.

**ATTEST:**

s/Cynthia S. Bennett  
City Clerk

s/Mac Hodges  
Mayor

**ANY OTHER ITEMS FROM CITY MANAGER: NONE**

**ANY OTHER BUSINESS FROM THE MAYOR OR OTHER MEMBERS OF COUNCIL:**

**DISCUSSION – GOAL SETTING FOR CITY MANGER**

Mayor Hodges requested members of Council prioritize the goals for the City Manager and submit them to the City Clerk.

**CLOSED SESSION: UNDER NCGS 143-318.11(A)(3) ATTORNEY CLIENT PRIVILEGE –  
DISCUSSION – NOTICE FROM DCA REGARDING KEYS LANDING**

By motion of Councilman Mercer, seconded by Councilman Brooks, Council entered into closed session under NCGS § 143-318.11(a)(3) at 6:40 pm.

By motion of Councilman Brooks, seconded by Councilman Beeman, Council came out of closed session at 7:10 pm.

**ADJOURN:**

By motion of Councilman Pitt, seconded by Councilman Brooks, Council adjourned the meeting at 7:13 pm until Monday, October 27, 2014 at 5:30 pm, in the Council Chambers.

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Cynthia S. Bennett, CMC  
City Clerk