

The Washington City Council met in a regular session on Monday, October 10, 2016 at 5:30pm in the City Council Chambers at the Municipal Building. Present were: Mac Hodges, Mayor; Virginia Finnerty, Mayor Pro tem; Doug Mercer, Councilmember; Richard Brooks, Councilmember; Larry Beeman; Councilmember and William Pitt, Councilmember. Also present: Bobby Roberson, City Manager; Franz Holscher, City Attorney and Cynthia S. Bennett, City Clerk.

Mayor Hodges called the meeting to order and Councilmember Mercer delivered the invocation.

APPROVAL OF MINUTES:

By motion of Councilmember Pitt, seconded by Councilmember Brooks, Council approved the minutes of September 26, 2016 as presented.

APPROVAL/AMENDMENTS TO AGENDA:

Mayor Hodges and members of Council thanked all the City of Washington staff for their work during Hurricane Matthew.

Mayor Hodges reviewed the requested amendments to the agenda:

- Add: Under Other Items from City Manager: Rescind Curfew
- Add: Under Other Items from City Manager: Update from Jeff Clark – Electric Utilities

By motion of Councilmember Mercer, seconded by Councilmember Beeman, Council approved the agenda as amended.

RECOGNITION:

BATTALION CHIEF, RM FLOWERS – ASSOCIATES DEGREE IN FIRE PROTECTION



Mayor Hodges poses for a photo with Fire Chief, Robbie Rose; Battalion Chief, RM Flowers and Police & Fire Services Director, Stacy Drakeford

COUNCILMEMBER, WILLIAM PITT – ADVANCED LEADERSHIP CERTIFICATION



Mayor Hodges poses for a photo with Councilmember William Pitt

CONSENT AGENDA:

By motion of Councilmember Mercer, seconded by Councilmember Beeman, Council approved the consent agenda as presented.

A. Approve – Municipal Records Retention and Disposition Schedule Updates

The Municipal Records Retention and Disposition Schedule is a document that allows every department to dispose of records listed in the schedule. In accordance with the provision of the General Statutes of North Carolina, it is agreed that the records do not and will not have further use or value for official business, research, or reference purposes after the respective retention periods specified in the schedule. Records are authorized to be destroyed or otherwise disposed of after Council adopts the schedule without having to go back to Council for further approval each time records need to be disposed of. The new schedule updates supersede the schedule approved in 2012 and will remain in effect from the date of approval until it is reviewed and updated again.

COMMENTS FROM THE PUBLIC: NONE

PUBLIC HEARING – ZONING: NONE

PUBLIC HEARING – OTHER: NONE

SCHEDULED PUBLIC APPEARANCES: NONE

CORRESPONDENCE AND SPECIAL REPORTS:

MEMO – SAVE THE POOL FUNDRAISER UPDATE

Memo from Kristi Roberson, Parks and Recreation Director - We have completed 6 fundraisers and are continuing to sell T-shirts and Tiles. We have currently raised \$25,944.90.

The following fundraisers are scheduled:

October 1-31 Save the Pool – 50/50 Raffle

October 11 Save the Pool - Golf Tournament (will be rescheduled)

October 28 Save the Pool – Boo Bash Splash

November 4 Save the Pool – Movie Night

November 7 Save the Pool – Pizza Inn (10% of the proceeds and 100% of our tips)

November 19 Save the Pool – Comedy for a Cause (Sponsored by Arts of the Pamlico)

December 16 Save the Pool – Swim with Santa

MEMO – DRAINAGE IMPROVEMENTS – COST ESTIMATES

Memo from Frankie Buck, Public Works Director - During the September 26, 2016 Council Meeting, I was instructed to provide cost estimates for drainage improvements in the Jack's Creek Basin. Within the Jack's Creek area improvements should begin downstream at East 8th Street before upstream improvements are made. As a result of findings in the September 2007 Study, improvements have been made from Charlotte Street to East 8th Street with the exception of the box culvert replacement under John Small Avenue (U.S. 264 belonging to NCDOT. The upstream improvements including replacing the box culvert at John Small Avenue cost was \$5,200,000.00 in 2007. This project area will be from Oak Drive to East 8th Street. This estimate is from the September 2007 Drainage Study by Rivers and Associates.

The second area of concern is Brown Street and East 12th Street near Hospital Pharmacy. In February 2009, a study was done by Rivers and Associates for this area. This recommendation requires a series of concrete box culverts along Simmons and Willow Streets. This system will enter Jack's Creek upstream of Park Drive. The benefit is to avoid disturbing neighboring backyards west of Simmons Street. However, utility conflicts may increase the cost. The project estimate for this area is \$4,900,000.00 in 2009. The total cost for drainage improvements in the areas of concern was \$10,100,000.00. These costs do not include easement acquisition, engineering or utility conflicts.

Councilmember Mercer discussed various parts of the City that flood and the need to get the water moved more quickly. Mr. Buck explained the areas mentioned in the memo are the two areas that are the primary drainage ways to get the water out of town. There are several culverts in town that are undersized, but belong to NCDOT. Councilmember Brooks noted the need to install larger pipes. Mr. Buck said that in regard to Iron Creek we are trying to keep Mitchell Branch clean by removing beaver dams etc. as well as cleaning ditches, but the area is low and difficult to drain. Mr. Roberson explained that beginning in January, staff will bring all of the stormwater improvements for Council to review in order to determine if they want to have a bond issued.

APPOINTMENT: NONE

OLD BUSINESS:

AWARD – CONTRACT FOR SHERWOOD FOREST SUBDIVISION

BACKGROUND AND FINDINGS:

We have bid this project out to three different companies:

T&D Solutions

Underground solutions Inc.

Baynor Construction Inc.

When the bids were received Baynor Construction was the low bid.

Account: 35-90-8390-4500)

Jeff Clark, Electric Director mentioned that all of the overhead lines will now become underground in the Sherwood Forest Subdivision. All of the overhead right-of-ways will become underground right-of-ways. This bid is for all of the underground piping. Councilmember Mercer discussed the cost associated with this project.

By motion of Councilmember Mercer, seconded by Mayor Pro tem Finnerty, Council awarded a contract to Baynor Construction Inc. for the installation of underground pipe in the Sherwood Forest Subdivision.

NEW BUSINESS: NONE

**ANY OTHER ITEMS FROM CITY MANAGER:
LAND DESIGN PLAN**

John Rodman, Community & Cultural Services Director distributed the Land Design Plan to Council. Mr. Rodman asked Council to review the plan and noted this would be included on the November 14th agenda for further discussion.

CURFEW – RESCIND

By motion of Councilmember Beeman, seconded by Councilmember Brooks, Council rescinded the curfew that was in effect from 7:00pm – 7:00am due to Hurricane Matthew.

JEFF CLARK – UTILITIES UPDATE

Jeff Clark, Electric Director thanked his staff for their work during the hurricane. All of the sub-stations should be back on this evening. Mr. Clark also thanked ElectriCities and Duke Energy for their efforts in getting the power back on sooner than expected.

ANY OTHER BUSINESS FROM THE MAYOR OR OTHER MEMBERS OF COUNCIL: NONE

**CLOSED SESSION: UNDER NCGS §143-318.11 (A) (3) ATTORNEY CLIENT PRIVILEGE AND
(A) (5) POTENTIAL LAND ACQUISITION {PROPERTY BOUND BY 2ND, 3RD, VAN NORDEN
AND HWY 17}**

By motion of Councilmember Pitt, seconded by Councilmember Brooks, Council agreed to go into closed session at 6:05pm under NCGS § 143-318,11 (A)(3) Attorney/Client Privilege and under (A)(5) Potential Land Acquisition {property bound by 2nd, 3rd, Van Norden and Hwy. 17}.

By motion of Councilmember Pitt, seconded by Mayor Pro tem Finnerty, Council agreed to come out of closed session at 7:10pm.

Mike Voss, Washington Daily News reported Beaufort County was made aware tonight that the Federal Government has declared Beaufort County and its municipalities eligible for public assistance and individual assistance.

ADJOURN:

By motion of Councilmember Brooks, seconded by Mayor Pro tem Finnerty, Council adjourned the meeting at 7:15 pm until Monday, November 14, 2016 at 5:30 pm, in the Council Chambers.

Cynthia S. Bennett, MMC
City Clerk