

The Washington City Council met in a regular session on Monday, January 23, 2017 at 5:30pm in the City Council Chambers at the Municipal Building. Present were: Mac Hodges, Mayor; Virginia Finnerty, Mayor Pro tem; Doug Mercer, Councilmember; Richard Brooks, Councilmember; Larry Beeman, Councilmember and William Pitt, Councilmember. Also present: Bobby Roberson, City Manager; Chad Stoop, Attorney and Cynthia S. Bennett, City Clerk.

Mayor Hodges called the meeting to order and Councilmember Brooks delivered the invocation.

APPROVAL OF MINUTES:

By motion of Councilmember Mercer, seconded by Councilmember Beeman, Council approved the minutes of January 9, 2017 as presented.

APPROVAL/AMENDMENTS TO AGENDA:

Mayor Hodges reviewed the requested amendments to the agenda:

- Add: Items from Mayor & City Council - Discussion: pool committee, boards and commissions and Washington Electric Utilities Advisory Board.

By motion of Councilmember Pitt, seconded by Councilmember Brooks, Council approved the agenda as amended.

CONSENT AGENDA:

By motion of Councilmember Mercer, seconded by Councilmember Beeman, Council approved the Consent Agenda as presented.

A. Authorize – Repurchase of Cemetery Lot P-47, Plots #3 & #4 and Lot P-63, Plots #3, #4, #7 & #8
*City Council authorized the repurchase of Lot P-47, Plots #3 & #4 in the Oakdale Cemetery from David T. Duckett, heir of Paul and Ruby Duckett, in the amount of \$150.00 and Lot P-63, Plots #3, #4, #7, and #8 from Joyce N. Swanner and Guy Swanner (c/o Marla Laminack) in the amount of \$393.75(50/50) and adopted the budget ordinance amendment to cover the cost.

**AN ORDINANCE TO AMEND THE BUDGET ORDINANCE
OF THE CITY OF WASHINGTON, NC
FOR THE FISCAL YEAR 2016-2017**

BE IT ORDAINED by the City Council of Washington, North Carolina:

Section 1. That the estimated revenues in the Cemetery fund be increased in the following account and amount:

39-90-3991-9900	Fund Balance Appropriated	\$938
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Section 2. That following account numbers in the Cemetery Fund appropriations budget be increased or decreased in the amounts shown to provide funds for the repurchase of cemetery Lot P-47, Plots #3 & #4 and Lot P-63, Plots #3, #4, #7, and #8 and the correction of a prior period repurchase.

39-90-9990-9900	Contingency	\$394
39-90-4740-4901	Repurchase of Lots	<u>544</u>
Total		\$938

Section 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 4. This ordinance shall become effective upon its adoption.

Adopted this the 23rd day of January 2017.

ATTEST:

**s/Cynthia S. Bennett
CITY CLERK**

**s/Jay MacDonald Hodges
MAYOR**

B. Adopt – Hurricane Matthew Budget Ordinance Amendment

**AN ORDINANCE TO AMEND THE BUDGET ORDINANCE
OF THE CITY OF WASHINGTON, N.C.
FOR THE FISCAL YEAR 2016-2017**

BE IT ORDAINED by the City Council of the City of Washington, North Carolina:

Section 1. That the Estimated Revenues in the Electric Fund be increased in the amount of \$13,126 in the account FEMA Funds-Hurricane, account number 35-90-3350-0013.

Section 2. That account number 35-90-6610-5730, Hurricane Matthew Expenses, Miscellaneous Non-Departmental portion of the Electric Fund appropriations budget be increased in the amount of \$13,126 to cover hurricane expenses.

Section 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 4. This ordinance shall become effective upon its adoption.

Adopted this the 23rd day of January, 2017.

ATTEST:

s/Cynthia S. Bennett
CITY CLERK

s/Jay MacDonald Hodges
MAYOR

COMMENTS FROM THE PUBLIC: NONE

SCHEDULED PUBLIC APPEARANCES: NONE

PUBLIC HEARING – ZONING - 6:00PM: NONE

PUBLIC HEARING – OTHER – 6:00PM: NONE

CORRESPONDENCE AND SPECIAL REPORTS:

MEMO – AQUATIC CENTER PURCHASES – (accepted as presented)

Due to the Dectron Unit not functioning, the amount of moisture inside the Aquatic Center has caused mechanical problems with additional equipment. We have funds available in the Aquatic Center Capital Outlay Budget, 10-40-6126-7400 to replace the roof. The roof replacement is still needed and the additional moisture in the facility will continue to make this budget item a necessity. However, the other equipment is an immediate need in order to keep the pool open for members and the community. Our proposal is to move forward with these purchases, listed below, and delay the roof repairs into the 17-18 CIP budget. In the event there are additional repairs, we will bring those to you as they occur.

<i>Pool Heater</i>	<i>Estimated \$6,500</i>
<i>Pool Motor</i>	<i>Estimated \$2,000</i>
<i>Supervised Fire Alarm</i>	<i>Estimated \$750</i>
<i>AED</i>	<i>\$1650</i>

MEMO – BUDGET TRANSFER – GENERAL FUND - (accepted as presented)

The Budget Officer transferred funds between the Customer Service and City Council departments of the General Fund appropriations budget to cover spending for newspaper ads.

<i>From:</i>	<i>Customer Services</i>	<i>10-00-4135-1201</i>	<i>Marketing/Promotions</i>	<i>\$330.00</i>
<i>To:</i>	<i>City Council</i>	<i>10-00-4110-1200</i>	<i>Printing/Publishing</i>	<i>\$330.00</i>

**To cover overspent accounts and to provide funding for newspaper ads.*

Councilmember Mercer expressed concern with the transfer. Mr. Roberson explained publication cost with the Washington Daily News have increased as well as an increase in the number of advertisements, causing a shortfall in this line item.

REPORTS FROM BOARDS, COMMISSIONS AND COMMITTEES: NONE

APPOINTMENT: NONE

OLD BUSINESS:

AWARD – BID TO BE SINGLETON & SONS AND APPROVE THE SUBSEQUENT PURCHASE ORDER FOR THE CONCRETE WORK AT THE SPORTS COMPLEX

BACKGROUND AND FINDINGS:

<u>Vendor</u>	<u>Cost</u>	<u>Re-quote</u>
BE Singleton & Sons	\$96,000.00	\$56,000.00
Advance Concrete	\$142,274.00	
St Clair	no bid	
Pasco Concrete	no bid	
Superior Concrete	no bid	

The amount budgeted was \$56,000.00. Since all bids exceeded this, we asked the lowest bidder to re-quote the work with the budgeted amount of \$56,000.00. It was determined that they could complete work on three of the six fields. The City will have to budget additional funds in the 2017- 2018 budget to complete the project.

BID TABULATION

Bid for: Sports Complex Concrete
Opened: 2:00 pm, Thursday
December 15, 2016

<u>Item</u>	<u>Description</u>	<u>BE Singleton</u>	<u>Advance Concrete</u>	<u>St Clair</u>	<u>Pasco Concrete</u>	<u>Superior Concrete</u>
1	Pour concrete for fields 1 through 6	\$96,000.00	\$142,214.00	no bid	no bid	no bid
2	Pour concrete for fields 3, 4 and 6.	\$56,000.00				

Recommendation: The amount we had budgeted was \$56,000.00. We contacted the lowest bidder, B E Singleton and he re-bid to complete fields 3, 4 and 6 for the \$56,000.00 appropriated. We will have to add an additional \$40,000.00 to the next budget year to complete the project.

Signed: Michael Whaley

By motion of Councilmember Beeman, seconded by Councilmember Mercer, Council awarded the bid to BE Singleton & Sons and approved the subsequent purchase order for the concrete work for Fields 3, 4 and 6 at the Sports Complex for a total of \$56,000.00.

APPROVE – MOTOROLA MTR 3000 VHF 100 W REPEATER SYSTEM PURCHASE AND SUBSEQUENT PURCHASE ORDER

BACKGROUND AND FINDINGS: The City Council in 2016 approved the submission of a grant to the Governor Crime Commission for the purchase of a Motorola MTR 3000 VHF 100 W Repeater System. On May 19, 2016, the Washington Police Department was awarded grant project #011814 in the amount of \$23,829.00. The funds were released in November 2016. The additional funds will be used to purchase a generator and moving cost associated with the repeater system.

By motion of Councilmember Mercer, seconded by Councilmember Beeman, Council approved the purchase, adopted a budget ordinance, and subsequent purchase order for Motorola MTR 3000 VHF 100 W Repeater System from Amerizon Wireless in the amount of \$18,263.33 and approved the use of the additional funds for the purchase of a generator and moving cost associated with the repeater system.

AN ORDINANCE TO AMEND THE BUDGET ORDINANCE OF THE CITY OF WASHINGTON, N.C. FOR THE FISCAL YEAR 2016-2017

BE IT ORDAINED by the City Council of the City of Washington, North Carolina:

Section 1. That the following account numbers in the Police department of the General Fund appropriations budget be increased in the amounts indicated for the Governor Crime Commission federal repeater system grant project #011814.

10-10-4310-7400

Capital Outlay

\$ 23,829

Section 2. That the following account numbers in the General Fund Estimated Revenues be increased or decreased in the amounts indicated.

10-10-3433-3300 Governor Crime Commission Grant \$ 23,829

Section 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 4. This ordinance shall become effective upon its adoption.

Adopted this the 23rd day of January, 2017.

ATTEST:

s/Cynthia S. Bennett
CITY CLERK

s/Jay MacDonald Hodges
MAYOR

AWARD (TENTATIVE) – SANITARY SEWER REHABILITATION 2015 PROJECT

BACKGROUND AND FINDINGS: A formal bid opening was held for the subject project at 2:00 p.m. on Tuesday, January 10, 2017 at the Council Chambers in the Municipal Building. The Advertisement for Bids was published in the Washington Daily News and the Greater Diversity News, in addition to direct solicitation to area contractors and plan rooms. Thirteen (13) sets of specifications were distributed to the City, the funding agency, plan rooms and contractors. Bids were received from three (3) contractors for the project as follows:

<u>Contractor</u>	<u>Amount</u>
<i>Insituform Technologies, LLC (AEGION Corporation)</i>	<i>\$1,287,348.80</i>
<i>Layne Inliner, LLC</i>	<i>\$1,367,760.00</i>
<i>Tri-State Utilities</i>	<i>\$1,643,643.50</i>

Councilmember Mercer questioned why it says this is a 2015 project when this is 2017 and we applied for the grant in 2016. Frankie Buck explained the project and grant application was initiated in 2015. Councilmember Mercer asked if we could rename the project to reflect 2017. Mr. Buck will verify with the funding agency to determine if the project name can be changed. *{Follow-up: Division of Water Infrastructure will need to keep the project title as 2015 Sanitary Sewer Rehabilitation.}*

By motion of Councilmember Mercer, seconded by Councilmember Beeman, Council issued tentative award for Sanitary Sewer Rehabilitation 2015 Project to Insituform Technologies, LLC (AEGION Corporation) for the bid amount of \$1,287,348.80. Final award of the project should be subject to Division of Water State Revolving Fund (DWSRF) Funding Approval and Contractor's Safety Evaluation.

By motion of Councilmember Mercer, seconded by Councilmember Brooks, Council adopted the associated resolution as presented.

CITY OF WASHINGTON
RESOLUTION

WHEREAS, the City of Washington is in the process of making improvements to its wastewater collection system by repairing and improving its sanitary sewer system, and

WHEREAS, the City of Washington has applied for loan financing from the State of North Carolina for the project designated as CS370521-06, and

WHEREAS, bids for construction were received by the City of Washington on January 10, 2017, and

WHEREAS, the City of Washington desires to accept the bids received and make tentative award of construction contract(s).

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WASHINGTON

THAT, the City of Washington hereby accepts the bids received on January 10, 2017, for making repairs, installing lining in a portion of its sanitary sewer with related work as described by documents titled Sanitary Sewer Rehabilitation 2015 for the City of Washington, and

THAT, a construction contract be tentatively awarded to the low bidder, Insituform Technologies, LLC (AEGION Corporation) of Charlotte, North Carolina, for their Total Base Bid in the amount of \$1,287,348.80, subject to review of the bid-award actions and subsequent approval by the funding agency, the North Carolina Department of Environmental Quality, Division of Water Infrastructure.

Adopted this the 23rd day of January, 2017 at a regular meeting of the Washington City Council held at the Municipal Building in Washington, North Carolina.

Attest:



Cynthia Bennett, City Clerk
(SEAL)


J. MacDonald Hodges, Mayor

NEW BUSINESS: NONE

ANY OTHER ITEMS FROM CITY MANAGER: NONE

**ANY OTHER BUSINESS FROM THE MAYOR OR OTHER MEMBERS OF COUNCIL:
DISCUSSION: POOL COMMITTEE, BOARDS/COMMISSIONS, WASHINGTON ELECTRIC
UTILITIES ADVISORY BOARD**

Councilmember Mercer discussed the pool committee and the work they accomplished, noting they did an outstanding job, but feels with the awarding of the PO last month, the need for the pool committee is no longer there. He suggested Council disband the committee and have Mayor Hodges send each member a letter, thanking them for their service. Mayor Hodges disagreed noting we should keep the committee going and allow them to continue to conduct fundraising events. Councilmember Brooks stated the committee worked diligently in their fundraising efforts, we should keep the committee going and they could meet on an as needed basis. Councilmember Pitt noted the pool committee did an excellent job and Council should work towards a pool stability fund.

Councilmember Mercer noted he tries to attend all of the boards and commissions on a regular basis – maybe once a quarter. There are several vacancies on many of the boards; he urged the Council liaisons to work on finding applicants to fill these vacancies. He also suggested Council liaisons contact the City Manager or other members of Council if assistance is needed to find applicants to fill the vacancies. The City Clerk will forward a list of vacancies to all Council members.

Councilmember Beeman noted the Electric Advisory (WEUAB) met last week and voted to start meeting on a monthly basis. Councilmember Mercer noted the WEUAB would like direction from Council for specific items Council wants them to address, such as electric rates (adjustments) and electric transfer policy (updated in 2004).

Council, by consensus authorized the WEUAB to move forward and address the aforementioned items. Council also gave WEUAB the latitude to recommend items of concern/interest to Council.

**CLOSED SESSION: UNDER NCGS §143-318.11 (A) (3) ATTORNEY CLIENT PRIVILEGE AND
(A) (6) PERSONNEL**

By motion of Councilmember Pitt, seconded by Councilmember Brooks, Council agreed to go into closed session at 5:45 pm under NCGS§143-318.11 (A) (3) Attorney/Client Privilege, and (A) (6) Personnel.

By motion of Councilmember Beeman, seconded by Mayor Pro tem Finnerty, Council agreed to come out of closed session at 7:00 pm.

RETREAT UPDATES:

Council members discussed the timeframe for the February 11, 2017 retreat scheduled at Washington-Warren Airport. The retreat will begin at 8:30am with an ending time of approximately 3:00pm/3:30pm.

ADJOURN:

By motion of Councilmember Pitt, seconded by Councilmember Beeman, Council adjourned the meeting at 7:10pm until Saturday, February 11, 2017 at 8:30am, in the conference room at Washington-Warren Airport for a Council retreat.

Cynthia S. Bennett, MMC
City Clerk